



**Founded 1565**

**WILLIAM GILBERT ENDOWED CHURCH OF ENGLAND PRIMARY SCHOOL AND  
NURSERY**

**APPOINTMENT OF HEADTEACHER**

**Information for Candidates**

**School Vision**

**‘Through faith, hope and love we learn together’**

**Our mission is to nurture the whole child, encouraging them to flourish as a  
child of God**

## School Information

School Address:	Vicarage Lane, Duffield, Belper, Derbyshire, DE56 4EB
School Website:	<a href="http://www.williamgilbertend.derbyshire.sch.uk">www.williamgilbertend.derbyshire.sch.uk</a>
Age Range:	3-11
NOR:	262
Ofsted Rating:	Outstanding 2008
SIAMS Rating:	Outstanding 2018
Religious Character:	Church of England
Teaching Establishment:	Primary School & Nursery
Head Teaching Commitment:	No formal teaching commitment
Management Structure:	HT, DHT (0.5 teaching commitment), SENCO (0.2)
Support Staff:	Support Staff – SBM full time Admin support – job share full time

### Location

The school is located in Duffield, near the city of Derby

The village has public transport links and has easy access to the A38, A50, A52 and M1.

### Accommodation

The school is located in a well-maintained building. The buildings house 8 classrooms plus a Nursery, a hall, a staff room, a library, a Headteacher's office, a business office and a kitchen.

Outdoors there are limited grounds which feature hard surfaced play areas, but with access to a local green space.

**Midday meals** are prepared and served on the premises. There is a high uptake of school meals.

### **Secondary Education**

Most pupils that attend William Gilbert Primary School from the catchment area transfer to The Ecclesbourne School, an 11 to 18 Comprehensive School.

### **OFSTED Inspection**

The school was inspected in 2008 and was judged an Outstanding school.

### **SIAMS Inspection**

The school was inspected in 2018 and was judged an Outstanding Church School.

### **Financial Budget**

The school's basic school budget for the 2022–2023 financial year is £1,326,779, during which we expect to run a deficit of £48,311. This will be covered by the reserves which, due to sound financial management, over the last few years currently stand at £223,166 (which will reduce to 174,855 for the 2023-2024).

### **Head Teacher Appointment Information:**

***William Gilbert Primary School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.***

<b>Date of Appointment</b>	September 2023 or sooner if available
<b>Salary</b>	Individual School Range L14-L21

### **Applications**

Candidates should apply **via email to [HR@ddat.org.uk](mailto:HR@ddat.org.uk)** on the DDAT Application Form prior to the. CVs will not be accepted and should not be attached.

If preferred, **postal application forms** are available from the school office on 01332 840395. Completed applications should be sent to the school address as detailed above, allowing sufficient delivery time to meet the deadline for applications.

In order to comply with the safer recruitment requirements candidates must fully complete the application form including the section on references. It is not acceptable to substitute parts of the form with your own version. All gaps in employment should be accounted for and explained.

### **References**

Open testimonials are not accepted for this post and it is intended that the school will take up a professional reference from your **existing employer** and one other professional reference

of your choice. ***If you are not currently working with children, references will be requested from a previous employer where this was the case. You are, therefore, requested to supply contact details for this organisation and also to alert all referees to expect a request, should you be shortlisted.*** References from relatives or people writing solely in the capacity of friends will not be accepted.

### **Security Checks**

*Due to this post having access to children and/or vulnerable adults, candidates will be required to undertake a Disclosure and Barring Service check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided.*

***Candidates who are foreign nationals, or a UK national who has lived abroad at any point in their adult life, MUST provide a Certificate of Good Conduct prior to taking up an appointment.***

### **Interviews**

It is intended that interviews will take place on Thursday 9<sup>th</sup> February and Friday 10<sup>th</sup> February 2023.

*Candidates selected for interview will be contacted by telephone or email. If you have not been contacted within seven days of the proposed interview dates you should assume, on this occasion, that you have not been shortlisted for interview.*

**Closing Date: 12 Noon on 27<sup>th</sup> January 2023.**