



**Saxon Hill Academy
A Shaw Education Trust Academy**

Grade 3 Health and Welfare Support Assistant

Hours: 32.5 hours/week (other hours will be considered)

Monday to Friday 8:45am – 3:45pm 39 weeks (38 weeks Term time only + 1 week)

Salary: Grade 3, Scale points 10 – 13, **£ 14,396 - £14,684 for 32.5hrs pro rata salary per annum**, (£18,887- £19,265 FTE salary per annum).

Fixed Term initially until 25.07.23

Required: To start from Monday October 31st 2022

Saxon Hill Academy is a unique school for children and young people aged 2 to 19 who have complex needs and physical disabilities. We pride ourselves on providing an excellent all-round education which prepares our young people for independent living, as well as the world of work. Those who know our school, compliment its positive family atmosphere, the progress that we help our students to achieve and also the happiness they see amongst all our students and staff. They also point to the fact that students are actively focused on supporting each other to do their best.

We are seeking to appoint a Health and Welfare Support Assistant (HWSA) with the capacity to support the health and welfare needs of all pupils at Saxon Hill. With the support of a HWSA Team Leader you will support the pupils in several areas across school. Predominantly this will be safely administering enteral feeding and supporting the administration of medication but may also include elements of supporting personal and intimate care, pupils' physical needs, therapies and classroom support.

The successful candidate will be pupil-focused and have the desire and ability to support all our students with care and mutual respect. You will be able to work as part of a team and be keen to learn and develop. You will also have a strong commitment to improving the lives of all our pupils and ensuring they are happy, comfortable, safe and ready to learn.

A proven track record of working successfully with vulnerable children and/ or adults in an education, health or care context and excellent communication skills are essential for this role. Ideally you will have experience of enteral feeding and experience of the necessary clinical competencies to carry out enteral feeding and the administration of enteral medication.

The Shaw Education Trust offer the following benefits with your employment:

- An excellent Local Government Pension Scheme / Teachers Pension
- Generous holiday entitlement from your first day of employment (28 days holiday rising to 30 days after 5 years' service + Paid Bank Holidays)
- Access to health and wellbeing support via Occupational Health
- Cycle to work scheme



- Access to our Institute of Education and fantastic opportunities to help you **grow, contribute** and **flourish** in your role and in the Trust.

Saxon Hill Academy is dedicated to the safeguarding and wellbeing of students; all staff must share this commitment. The successful candidate will be required to undergo appropriate screening including Enhanced DBS check.

Please click on the following link to refer to SET [Safeguarding and Pupil Protection Policy 2022-23.pdf \(shaw-education.org.uk\)](https://shaw-education.org.uk/Safeguarding%20and%20Pupil%20Protection%20Policy%202022-23.pdf)

To apply for this post please find application form [here](https://shaw-education.org.uk/careers): [Application Forms - Saxon Hill Academy](https://shaw-education.org.uk/careers) or shaw-education.org.uk/careers and for information about our school, please see our video: <https://youtu.be/SA0hLBoIG0s>

In accordance with our safer recruitment policy CV's will not be accepted.

Closing Date: Thursday 13th October 2022 at 12 midday

Interview Date: Thursday 20th October 2022

All application forms must be returned directly to email: paula.harley@saxon.set.org or post to:

**Saxon Hill Academy
Kings Hill Road
Lichfield
WS14 9DE
01543 414892**