



- ROLE:** Health & Safety Manager
- LOCATION:** Head Office, Southampton with travel across the South Coast
- HOURS:** 37 hours per week, 52 weeks per year
- SALARY:** Grade 10 (£44,428 - £48,474). Plus essential car users' allowance of £40 a month, in addition to claiming mileage.
- CLOSING DATE:** Friday 27th September 2024, midday
- INTERVIEW DATE:** Friday 4th October 2024
- START DATE:** As soon as possible

JOB/PERSON SUMMARY:

It is an exciting time to join the Estates team at Hamwic Education Trust. We are building both our capacity and capability to ensure an excellent service in support of education for our pupils. Are you ready for a new challenge? If so, this is the opportunity to transform and shape our future together.

We are seeking to recruit an outstanding Health & Safety Manager, with an excellent skills set and proven knowledge to lead health & safety across the Trust.

Hamwic Education Trust is a growing multi-academy trust, currently comprising of 36 schools (33 primary, 2 secondary and 1 hospital school across the South Coast. We are looking to recruit a Health & Safety Manager to join our growing team of professionals, in order to support our schools, with collaborative working across all schools.

The Health & Safety Manager role reports to the Head of Estates, and, in this varied role, will be responsible for supporting School Leaders, Site Managers and Business Managers in relation to health & safety and compliance.

The role requires visits to all Trust schools therefore flexibility around travel is essential.

We are looking for the successful recruit to be appointed as soon as possible, so if you are ready for a new challenge and enjoy working with an organisation where no day will be the same, then please apply.

WE ARE SEEKING AN PROFESSIONAL WHO:

- Has a keen eye for detail and ideally has experience of education premises and Health & Safety, along with strong organisational skills.
- Is self-motivated to actively support the estates strategic plan and development for the Trust.
- Has excellent written, interpersonal and communication skills.
- Has good IT skills (Microsoft Word, Excel and PowerPoint).
- NEBOSH General Certificate is essential
- NEBOSH Fire Certificate would be desirable.

WE CAN OFFER:

- An opportunity to be part of a collaborative managed services team with a shared vision of excellence
- The opportunity to lead within, and to contribute to, our growing Trust
- Excellent CPD opportunities and training and development programmes
- An individual induction programme supported by a mentor
- Hard working and supportive colleagues who are open to new ideas
- Eligibility to join the Teachers' Pension Scheme or Local Government Pension Scheme
- Free eye tests up to the value of £25 for users of VDU equipment and contribution up to the value of £60 towards the purchase of glasses specifically for the use of display screen equipment (where conditions are met)
- Access to the Trust Health and Wellbeing pages
- Access to a staff benefits portal
- Free confidential telephone and face to face counselling for staff and family members

If you would like to discuss this role, please contact Nikki Thorne, Head of Estates nikki.thorne@hamwic.org

APPLICATION PROCEDURE:

Should you wish to apply for this vacancy, please visit [Managed Services - Hamwic Education Trust](#) for further details and to complete the application form. Completed applications should be returned to recruitment@hamwic.org. **CV's will only be accepted along with a completed application form.**

SAFEGUARDING:

All schools within HET are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.

We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to Disclosure and Barring Service checks along with other relevant employment checks.

THE HAMWIC EDUCATION TRUST:

The Hamwic Education Trust is the Trust for schools that form part of Jefferys Education Partnership, Edwin Jones Partnership, Ridings Partnership, Greenway Partnership, Mayflower Partnership and Hillary Partnership. The Trust and its schools offer unique opportunities for those individuals that excel in education.

We aim to deliver an outstanding education to our pupils and to do so we must employ **outstanding** people. We offer a training pathway for all employees including teachers, support staff and our middle and senior leaders.

Our staff have opportunities to work on cross phase projects and to work in other schools within the Trust in order to gain invaluable experience and enhance their skills.