**Wirksworth Junior School**

**Job specification for a Higher Learning Teaching Assistant- Updated July 2022**

The person specification sets out the criteria to be used in determining whether an individual is likely to be able to undertake the duties in the job description.

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|  | **Essential** | **Desirable** |
| **EDUCATION & EXPERIENCE KNOWLEDGE & UNDERSTANDING** | * Meet HLTA standards or old relevant qualifications at a level equivalent to at least NVQ Level 3 or teaching certificate
* Attended training as appropriate and training relevant to the post, including behaviour management and Child Protection training.
* Training in relevant learning strategies e.g. literacy and numeracy.
* Experience of working within Key Stage 2.
* Experience of teaching whole classes.
* Knowledge & understanding of the National Curriculum including the literacy and numeracy strategies. Understanding of behaviour management strategies.
* Understanding of our six core values and how these can shape our school and a pupil that comes to Wirksworth Junior School. (Respect, Fairness, Trust, Togetherness, Perseverance and aspiration
 | * Have a subject specialism such as: French, Art or Music, with qualifications in this area.
* Experience of teaching phonics.
* First Aid qualification.
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| **SKILLS** | * Effective oral and written communication skills.
* Excellent interpersonal skills both in working relationship with young pupils and in forming effective professional relationships with a wide range of contacts.
* Good organisational and time management skills.
* Sound IT skills to support learning and maintain electronic information systems.
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| **ABILITIES** | * Able to form and maintain appropriate professional relationships and boundaries with children and young people.
* Ability to organise, lead and motivate others.
* Ability and willingness to work constructively as part of a team
* Ability to supervise pupils effectively both in and out of school in line with the school’s behaviour policy.
* Ability to organise the classroom activities e.g. preparing and setting out resources and implementing strategies for teaching and leaning.
* Ability to deal with sensitive information in a confidential manner.
* Ability to help children and young people to transfer their learning to other parts of their lives.
* Ability to provide a good role model to young pupils.
* Ability to work in partnership with parents and teachers.
* Ability to use own initiative and work flexibly.
* Ability to respond to emails in a timely manner.
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| **OTHER SKILLS/VALUES AND HOBBIES** | * Willingness to attend school training sessions.
* Empathy with young people facing barriers to their learning.
* A commitment to helping young pupils achieve, through education and learning.
* An understanding of and a genuine commitment to equal opportunities and how to keep children safe from harm.
* Values which fit with our six core values and school motto- creative, caring, creative – we make every moment count.
 | Hobbies outside of school which could enhance the curriculum. |