**Wirksworth Junior School**

**Job specification for a Higher Learning Teaching Assistant- Updated July 2022**

The person specification sets out the criteria to be used in determining whether an individual is likely to be able to undertake the duties in the job description.

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|  | **Essential** | **Desirable** |
| **EDUCATION & EXPERIENCE KNOWLEDGE & UNDERSTANDING** | * Meet HLTA standards or old relevant qualifications at a level equivalent to at least NVQ Level 3 or teaching certificate * Attended training as appropriate and training relevant to the post, including behaviour management and Child Protection training. * Training in relevant learning strategies e.g. literacy and numeracy. * Experience of working within Key Stage 2. * Experience of teaching whole classes. * Knowledge & understanding of the National Curriculum including the literacy and numeracy strategies. Understanding of behaviour management strategies. * Understanding of our six core values and how these can shape our school and a pupil that comes to Wirksworth Junior School. (Respect, Fairness, Trust, Togetherness, Perseverance and aspiration | * Have a subject specialism such as: French, Art or Music, with qualifications in this area. * Experience of teaching phonics. * First Aid qualification. |
| **SKILLS** | * Effective oral and written communication skills. * Excellent interpersonal skills both in working relationship with young pupils and in forming effective professional relationships with a wide range of contacts. * Good organisational and time management skills. * Sound IT skills to support learning and maintain electronic information systems. |  |
| **ABILITIES** | * Able to form and maintain appropriate professional relationships and boundaries with children and young people. * Ability to organise, lead and motivate others. * Ability and willingness to work constructively as part of a team * Ability to supervise pupils effectively both in and out of school in line with the school’s behaviour policy. * Ability to organise the classroom activities e.g. preparing and setting out resources and implementing strategies for teaching and leaning. * Ability to deal with sensitive information in a confidential manner. * Ability to help children and young people to transfer their learning to other parts of their lives. * Ability to provide a good role model to young pupils. * Ability to work in partnership with parents and teachers. * Ability to use own initiative and work flexibly. * Ability to respond to emails in a timely manner. |  |
| **OTHER SKILLS/VALUES AND HOBBIES** | * Willingness to attend school training sessions. * Empathy with young people facing barriers to their learning. * A commitment to helping young pupils achieve, through education and learning. * An understanding of and a genuine commitment to equal opportunities and how to keep children safe from harm. * Values which fit with our six core values and school motto- creative, caring, creative – we make every moment count. | Hobbies outside of school which could enhance the curriculum. |