

JOHN PERRY PRIMARY SCHOOL



Job Title: Higher Level Learning Support Assistant

Location: John Perry Primary School, Charles Road, Dagenham, RM10 8UR E-mail: office@johnperryprimary.co.uk

Contract: Permanent
Hours: 32.5 hours per week (term time only)
Salary: Scale 6, Point 18 – 20 (FTE £35,520 – £36,585 to be pro-rata)
Reporting to: SLT and Governing Board
Start Date: ASAP

About Our School

John Perry Primary School is a 'Good' three-form entry school with a strong reputation for inclusion, high expectations and positive pupil outcomes across all key stages. We are proud to offer an exciting, aspirational and inclusive curriculum that fosters a genuine love of learning.

As a fully inclusive school, we also host an Additional Resource Provision for autistic children across the primary age range. Our dedicated staff work collaboratively to ensure every child achieves their full potential within a nurturing and stimulating environment.

About the role:

We are seeking to appoint a dedicated and experienced Higher Level Learning Support Assistant (HLLSA) to join our committed and supportive team. This is an excellent opportunity to make a meaningful difference in a vibrant primary school community.

The successful candidate will lead learning across the school, including covering teachers' PPA (Planning, Preparation and Assessment), ECT and leadership time. You will deliver high-quality learning experiences, support pupil progress and contribute to raising attainment for all pupils.

Key Responsibilities and Duties

- Deliver high-quality learning to whole classes or groups, including covering PPA, ECT and leadership release time
- Assess and record pupil progress, including delivering targeted interventions
- Promote inclusive practice, ensuring all pupils can access and achieve within the curriculum
- Prepare resources and support the effective use of ICT in learning
- Build positive relationships with pupils, fostering independence, confidence and engagement
- Work collaboratively with staff to monitor progress and raise attainment
- Provide constructive feedback to support pupil development
- Contribute to a safe, stimulating and well-managed learning environment
- Promote and safeguard the welfare of all pupils in line with statutory requirements
- Maintain accurate records and liaise effectively with colleagues, parents and external agencies
- Undertake wider school duties, including supervision, first aid, extracurricular activities and educational visits

About You

We are looking for someone who:

- Holds HLLSA status (or equivalent experience)
- Has proven experience working within a primary school setting
- Demonstrates a strong commitment to inclusion and pupil wellbeing
- Has high expectations of all pupils and a passion for raising achievement
- Is an excellent communicator with strong interpersonal skills
- Can build positive relationships and act as a role model for pupils
- Is proactive, flexible, and committed to contributing to the wider life of the school

What We Offer

- A diverse, supportive and forward-thinking staff team and Governing Body
- A dynamic and dedicated team committed to continuous school improvement
- High-quality opportunities for Continuing Professional Development
- A welcoming, friendly and successful school environment
- The opportunity to make a real difference in children's lives

To apply for this role, please visit our website on https://johnperryprimary.co.uk/about/#job_vacancies and download an application form and Job Description/Person Specification.

Closing date: Tuesday 8th September at 12pm

Shortlisting: Wednesday 9th September

Interviews: Week commencing 14th September

Please also note that we will *only* communicate further with applicants shortlisted for an interview.

Should you have any queries, please contact our School Business Manager, Mai-Anh Dien by email mdien@johnperryprimary.co.uk.

Completed application forms must be returned to the following email address: hr@johnperryprimary.co.uk or delivered to the Admin Office, John Perry Primary School

Please also note that we will *only* communicate further with applicants shortlisted for an interview.

This role will involve contact with, and responsibility for, children and will amount to 'regulated activity'.

The school is committed to safeguarding and protecting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants will be required to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service (DBS). The school may carry out online searches on shortlisted applicants. Appointments are also subject to satisfactory references/medical clearance/DBS and social media checks.

This post is exempt from the Rehabilitation of Offenders Act 1974 and a comprehensive screening process, including a Criminal Records Bureau Disclosure at Enhanced level, will be undertaken on all applicants. We welcome applications from all sections of the community, regardless of gender, race, religion, disability, sexual orientation or age. The school is therefore permitted to ask job applicants to declare all convictions and cautions on a self-declaration form in advance of attending an interview in order to assess their suitability to work with children."

John Perry Primary School is an equal opportunities employer.