

PERSON SPECIFICATION

JOB TITLE: Higher Level Teaching Assistant

Attributes	Essential	Desirable
Education/ Qualifications	<p>Satisfactory completion of HLTA training</p> <p>GCSE English and Maths (grades A*-C) or equivalent</p>	Willingness to complete HLTA training
Experience	Minimum of 2 years experience as a teaching assistant, within the last 5 years	Experience of supervising others.
Skills/ Knowledge/ Aptitude	<p>Understanding of strategies for teaching and learning.</p> <p>Understanding of the national curriculum.</p> <p>Knowledge of how ICT is used to support pupils' learning and ability to use ICT effectively in a classroom setting.</p> <p>Ability to undertake a range of teaching activities with confidence, working effectively with individual pupils, groups of pupils and whole classes.</p> <p>Ability to contribute to planning and preparation of lessons and teaching materials.</p> <p>Ability to contribute to assessment and monitoring of pupil progress.</p> <p>Good communication and interpersonal skills.</p> <p>Good organisational and time management skills.</p> <p>Ability to work collaboratively with teachers and others.</p> <p>Ability to supervise others effectively, as required.</p> <p>Ability to take responsibility and work with autonomy within set boundaries.</p>	

Motivation	<p>Willingness to undertake further professional training, as appropriate.</p> <p>Commitment to raising standards.</p> <p>Commitment to equality principles.</p>	
Physical	<p>Ability to meet physical needs of pupils.</p>	
Other	<p>Willingness to undertake First Aid training</p> <p>Must demonstrate the ability to speak fluent English at a level appropriate to be able to carry out the duties of the post.</p>	<p>Current First Aid Certificate</p>