

# Higher Level Teaching Assistant



## Advert

**Salary:** Grade F - £11,770-12,592 (FTE £25,119-26,873) (pay award pending)

**Commencing:** Monday 2<sup>nd</sup> September 2024

**Contract type:** Permanent - Term Time Only plus Teacher Training Days

**Reporting to:** Headteacher and Senior Leadership Team

**Term Time Only - 20 hours per week**  
**8.30am - 4.30pm - Wednesday**  
**8.30am - 4.00pm - Thursday and Friday**  
(Includes one-hour unpaid lunchbreak)

## Welcome

Dear Applicant,

We are delighted that you have taken the time to download this application pack and are interested in applying for the position of Higher Level Teaching Assistant (HLTA) at Barlby Bridge School.

We are seeking to appoint a committed, self-motivated, caring, and enthusiastic HLTA. The successful candidate will have significant experience working with pupils across the primary age range. They will demonstrate excellent communication skills, a good standard of written English, and will hold a Higher Level Teaching Assistant qualification or equivalent (or QTS). Additionally, the successful candidate will hold Literacy and Numeracy Level 2 qualifications or equivalent and will demonstrate flexibility and initiative when teaching across the primary age range. They will also be able to work effectively as part of a team, engaging well with different audiences and contributing effectively to the school's extracurricular offerings.

In return, we offer a caring, inclusive, and welcoming school environment with enthusiastic, engaging, and hard-working pupils. You will have the opportunity to make a real difference in the lives of the children at Barlby Bridge School and be part of a friendly, supportive, and committed staff team. We also offer a strong commitment to your continuing professional development.

You will find plenty of information about our school and our CARE values on our website ([www.barlbybridgeschool.co.uk](http://www.barlbybridgeschool.co.uk)). This will support you in considering whether this is the right school for you. We warmly welcome visits to the school; you can arrange an appointment by phoning the school office at 01757 703650 or by emailing our admin team at [admin@barlbybridge.n-yorks.sch.uk](mailto:admin@barlbybridge.n-yorks.sch.uk)

The school is committed to safeguarding and promoting the welfare and safety of children and young people and expects all staff to share this commitment. An Enhanced DBS check is required for this post. Please email or phone the school office to arrange a visit or to discuss the role. The application form can be downloaded from our school website.

At Barlby Bridge, we follow a range of schemes for different subjects to support your planning and preparation of lessons. Our initial thoughts are that you will cover Computing and Music, but this is open to negotiation. You will predominantly cover our PPA, which takes place from Wednesday to Friday. On Wednesdays, you will be expected to stay in school for the staff meeting, which is why the finish time is 16:30. The 15 minutes at the beginning of the day and the 45 minutes at the end of the day on Thursdays and Fridays will be your own PPA time to ensure you have time to plan and prepare the lessons that you are covering. There will also be potential to discuss extra hours during your visit to school if this is something the right candidate is looking for.

I hope you find the information provided useful and informative and that it will encourage you to apply. On behalf of the staff and governing body, thank you again for your interest in the position of HLTA at Barlby Bridge School.

Yours sincerely,

Liam Platt

*Headteacher*

***North Yorkshire Council (NYC) are committed to directly recruiting staff and will not accept applications nor services from agency suppliers in respect of our vacancies.***

***We are committed to meeting the needs of our diverse community and aim to have a workforce reflecting this diversity. We are also committed to safeguarding and promoting the welfare of children, young people and adults. We expect all staff and volunteers to share this commitment.***

***NYC advertise vacancies on behalf of schools and external organisations (third parties) in North Yorkshire. NYC are not responsible for the recruitment/employment practices of third parties and accept no liability in relation to the vacancy and any subsequent recruitment/employment processes. Third parties are not required to follow NYC policies including the 'Positive About Disabilities- Two Ticks' Scheme. Enquiries regarding the vacancy or practices should be made directly with the third party.***