

**TRUST** 



#### Harnessing potential, enabling opportunities, growing the future

# **ADVERT**

ROLE: Higher Level Teaching Assistant

SCHOOL: Bishop Aldhelm's CE Primary School

HOURS: 29.75 hours per week

SALARY: Grade F, £22,571-£24,920 per annum pro rata

CLOSING DATE: Friday 8th July 2022 - midday

INTERVIEW DATE: Wednesday 13th July 2022

START DATE: 1<sup>st</sup> September 2022

#### JOB/PERSON SUMMARY:

Bishop Aldhelm's Primary is a school with high expectations and standards. We are seeking to appoint a dynamic, committed and inspiring Higher Level Teaching Assistant to join our hardworking, dedicated, happy team of staff and children.

- be able to work across the Primary age range (EYFS, KS1 and KS2) with a focus on EYFS and KS1 being desirable.
- teach lessons for teachers who have PPA time / other school commitments in line with school policies and expectations and using school planning
- deliver, assess and report on lessons to a high standard in line with school policies and expectations
- monitor pupils' responses to learning activities and accurately record achievement/ progress as requested
- provide detailed and regular feedback to teachers on pupils' achievement, progress, challenges, next steps, etc.
- be constantly proactive in enhancing children's learning
- be skilled in helping children to progress in their learning
- Assist with the development and implementation of Provision Maps / Individual Education Plans / behaviour Plans
- establish constructive relationships with pupils and interact with them according to individual needs
- promote the inclusion and acceptance of all pupils
- establish constructive relationships with parents/carers
- be able to make learning fun, exciting and creative
- be nurturing and caring
- promote excellent pupil behaviour, dealing promptly with conflict and incidents in line with our Behaviour policy and encouraging pupils to take responsibility for their own behaviour
- be an excellent team player
- be enthusiastic about the role
- be committed to Safeguarding children

- foster and promote 'The Spirit Of Bishop Aldhelm's and have due respect for our school's Church School status
- uphold and foster our school values of love, unity, inspiration and courage

Applicant must hold HLTA qualifications or equivalent.

In February 2022 OFSTED judged our school to be Good, confirming all judgements from our July 2015 inspection. In November 2016 our SIAMS Inspection judged our school to be Outstanding.

Visits to the school are warmly encouraged and can be arranged by contacting the Headship Team via the school office.

Please visit our school website at <u>www.bishopaldhelms.poole.sch.uk</u> where details about this post can be viewed (About Us - Vacancies).

### WE CAN OFFER YOU:

- Excellent CPD opportunities and Training and Development Programmes
- In-house Teaching School
- An individual induction programme supported by a mentor
- Networking groups for Teachers, Business Managers, Site Teams and IT staff
- Eligibility to join the Teachers' Pension Scheme or Local Government Pension Scheme
- Generous holiday entitlement for staff working 52 weeks per year which increases with length of service
- Free eye tests up to the value of £25 for users of VDU equipment and contribution up to the value of £60 towards the purchase of glasses specifically for the use of display screen equipment (where all conditions are met)
- Opportunity to become a school workplace Health and Wellbeing representative, meeting with other schools on a termly basis and feeding into the Health and Wellbeing strategy
- Access to the Trust Health and Wellbeing pages
- Access to a staff benefits portal through Sodexo and Portsmouth payroll
- Free confidential telephone and face to face counselling for staff and family members

## **APPLICATION PROCEDURE:**

Should you wish to apply for this vacancy, please view the job description and complete the application form which can be found at <a href="https://www.hamwic.org">www.hamwic.org</a> and return to: recruitment@bishopaldhelms.poole.sch.uk

#### SAFEGUARDING:

All schools with the Trust are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.

We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to Disclosure and Barring Service checks along with other relevant employment checks.

### THE GREENWAY PARTNERSHIP

The Greenway Partnership is part of an umbrella Trust called the Hamwic Education Trust. At the Hamwic Education Trust we offer unique opportunities for those individuals that excel in education.

We aim to deliver an outstanding education to our pupils and to do so we must employ *outstanding* people.

We offer a training pathway for all employees including teachers, support staff and our middle and senior leaders.

Our staff have opportunities to work on cross phase projects and to work in other schools within the Trust in order to gain invaluable experience and enhance their skills.