



HIGHER LEVEL TEACHING ASSISTANT PERSON SPECIFICATION

Post Title: Higher Level Teaching Assistant – Dunville Primary School

This post is in Regulated Activity

ATTRIBUTES/REQUIREMENTS	ESSENTIAL	DESIRABLE	HOW IDENTIFIED
EDUCATION, QUALIFICATIONS AND VOCATIONAL TRAINING	Meet HLTA standards or equivalent qualification and experience i.e. Senior Teaching Assistant/Cover Supervisor Excellent numeracy/literacy skills equivalent to NVQ Level 2 in English and Maths or recognised equivalent NVQ Level 3 for Teaching Assistant (or recognised equivalent qualification)	First Aid Certificate Other specific courses and qualifications recently completed	Examination of Certificates Expression of Interest Form
RELEVANT EXPERIENCE	At least three years' experience of working to support children's learning, gained in KS 2/KS 1 by covering teachers' planning and preparation time	Experience of children in as many age groups as possible Working in a 1:1 capacity, supporting children	Expression of Interest Form Interview
KNOWLEDGE AND SKILLS	A good understanding of curriculum matters and to be able to contribute effectively to curriculum development and delivery In depth understanding of areas of learning, e.g. English, numeracy, science in KS 2/KS 1 Understanding of principles of child development and learning processes. Ability to plan effective actions for pupils at risk of underachieving. Well-developed interpersonal skills to be able to relate well to a wide range of people. Excellent communication skills Have commitment to own personal and professional development.	Knowledge of national curriculum and other learning programmes. SEND/Specialist Subject Area.	Expression of Interest Form Examination of Certificates Interview
PERSONAL CHARACTERISTICS	Ability to relate well to children and adults and work as part of a team. Ability to self evaluate own practice and learning needs. A calm, flexible, pleasant and sympathetic manner.		Expression of Interest Form Interview References
PHYSICAL ATTRIBUTES	As assessed and advised by Occupational Health		Medical Questionnaire Medical examination if required
SAFEGUARDING	Has a good understanding of safeguarding Is proactive in promoting a safeguarding culture Previous experience of dealing appropriately with safeguarding issues. Demonstrates a commitment to Fundamental British Values Personally committed towards making improvements for children		Expression of Interest Form Interview