



# Fulbourn Primary School

School Lane, Fulbourn, Cambridge CB21 5BH

Tel: 01223 712525

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## Higher Level Teaching Assistant

Thank you for your interest in our vacancy for a Higher Level Teaching Assistant. We are pleased to send you an application pack for this post. Please find attached the following documents:

- Copy of the job advertisement
- Application form
- Job description and person specification
- Fulbourn Primary School's Safeguarding and Child Protection Policy
- Policy Statement on the Recruitment of Ex-Offenders

If you have not already done so, please visit our website at [www.fulbournprimaryschool.co.uk](http://www.fulbournprimaryschool.co.uk) where you will find more information about the school.

Applications must be submitted on the official application form and should be accompanied by a covering letter telling us how you meet the requirements of the person specification. Please return your completed application by email to [hr@fulbourn.cambs.sch.uk](mailto:hr@fulbourn.cambs.sch.uk) You can also post your application or hand it in at the school office.

If there is anything further that you would like to know, or to arrange a visit to the school, please email Jo Bouttell, Business Manager, at [hr@fulbourn.cambs.sch.uk](mailto:hr@fulbourn.cambs.sch.uk)

The advertisement will be live on a rolling basis until the position is filled.

We reserve the right to interview on receipt of applications.

Initial closing date: 9<sup>th</sup> June 2023

Interview: Week beginning 12<sup>th</sup> June 2023

We look forward to hearing from you.

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. Successful applicants will be required to undertake an enhanced check via the Disclosure and Barring Service.

**Headteacher: Mrs Beci McCaughran**