



HLTA Person Specification

	Essential	Desirable
Qualifications	 Enhanced DBS GCSE/O level Literacy and Numeracy (A-C) or NVQ level 2 A-C, or CSE Grade 1 in English and Maths or Adult learning Skills Level 2 or more in English and Maths Further significant qualifications e.g. NVQ 	 Qualified HLTA status Evidence of recent further relevant study/training First Aid qualification
Experience & Subject Knowledge	 Current experience teaching or covering PPA in schools Experience of teaching/supporting in more than one year group. Good classroom teaching, able to adapt practice to meet the needs of the learners Ability to use IT to support teaching & learning across the curriculum Can demonstrate & articulate characteristics of effective teaching and learning. To understand how curriculum planning relates to pupil assessment, monitoring and target setting The skills and experience to promote positive behaviour through effective management systems Knowledge and understanding of how to meet the needs of children with SEND. 	Experience of working with children with disabilities, in particular learning difficulties
Personal qualities/Abilities	 Commitment to the aims and ethos of the school Ability to work as part of a team dedicated to children's achievement and continuous improvement A commitment to safeguarding the welfare of all children Ability to manage support staff within the classroom Ability to be flexible, with good organisational skills Approachable and accessible to parents, staff and governors Commitment to the pastoral welfare of children Enthusiasm and energy to work in a busy and vibrant school A sense of humour Prepared to ask for advice and support where necessary Effective communication both written and oral Good organisation and time management skills To have fitness levels that ensure you can cope with the physical demands of the job, in particular manual handling procedures, being 'on the go' throughout the school day, support children in PE lessons. 	
Other	 Willingness to attend school training sessions. An understanding and commitment to Equal Opportunities 	A willingness to maintain and extend our extra – curricular programme.