



Higher Level Teaching Assistant

35 hours: 8 am until 4pm term time only

Reporting to: Deputy Headteacher

1. Job Purpose

To support the educational, social, emotional and personal development of pupils within our exciting new cognition and learning resourced provision, enabling them to access learning, develop independence and achieve their individual outcomes. The postholder will work under the direction of the Deputy Headteacher, SENCo and teaching staff to deliver targeted interventions, support learning and contribute to the effective operation of the specialist provision.

2. Responsibilities include:

Teaching and Learning Support

- Deliver learning activities to individuals and small groups
- Plan and adapt activities under the guidance of teachers
- Support students to access the curriculum through adaptive learning approaches
- Deliver targeted intervention programmes
- Promote literacy, numeracy and communication skills
- Aid students in travelling in and around the school
- Supervision of pupils during unstructured times
- Support students generally

Curriculum Adaptation and Accessibility

- Support in adapting learning materials to meet the cognitive, communication and processing needs of individual students
- Support teachers in developing accessible curriculum pathways
- Create and maintain specialist resources that enable students to access learning independently
- Use evidence-informed approaches to support memory, retention and generalisation of learning



- Support students in transferring skills across different subjects and settings
- Use real life scenarios to aid learning.

Assessment and Progress Monitoring

- Support in maintaining accurate records of student progress and intervention outcomes
- Use assessment information to identify barriers to learning and recommend appropriate support strategies
- Contribute to pupil progress meetings and provision reviews
- Support the collection of evidence for EHCP reviews and annual review documentation
- Monitor engagement, attendance and learning behaviours within the resourced provision

Specialist Intervention and Delivery

The postholder will:

- Plan, deliver and evaluate targeted intervention programmes for individual students and small groups, under the direction of the, SENCo and teaching staff
- Deliver evidence-informed interventions that support the development of literacy, numeracy, communication, cognition and learning skills
- Implement person-centered learning programmes that address individual needs identified through assessment, EHCP outcomes and provision planning
- Support students to develop metacognitive and independent learning strategies, including planning, organisation, self-monitoring and evaluation of their work
- Deliver interventions that develop executive functioning skills, including task initiation, working memory, cognitive flexibility, time management and problem-solving
- Support students in developing social, communication and interaction skills through structured programmes and planned learning opportunities
- Adapt intervention materials and resources to meet the diverse learning profiles of students within the provision
- Use a range of specialist approaches and strategies to support learning, engagement and participation, including visual supports, scaffolding, sensory aids, differentiated



instruction, structured routines, communication aids, assistive technology, adaptive resources and targeted interventions tailored to individual needs.