



TEACHING ASSISTANT PERSON SPECIFICATION

Essential	Desirable	Evidence
Qualifications and experience		
<ul style="list-style-type: none">• Educated to at least A Level standard or equivalent in English and mathematics.• Experience of working with children/young people in an environment to support learning.• Training in relevant learning strategies• Experience of working with children with low reading ages	<ul style="list-style-type: none">• NVQ 2 / 3 for teaching assistants or equivalent qualification and/or experience.• Successful completion of training in relevant field/s e.g. dyslexia, sign language, braille, bilingual, literacy/numeracy/ICT learning programmes.• Experience of working with external agencies and other professionals.• First aid qualification or willingness to gain one.• Experience in the supervision of staff.	<p>Application form</p> <p>Letter of application</p> <p>References</p> <p>Interviews</p> <p>Certificate/s (to be available at interview)</p>
Knowledge and skills		
<ul style="list-style-type: none">• Ability to build and form good relationships with students, parents/carers and colleagues.• Strong verbal and written communication skills appropriate to the need to communicate effectively with colleagues, students, parents/carers and other professionals.• Ability to work constructively as part of a team, understanding school roles and responsibilities including own.• Good standard of numeracy and literacy skills.	<ul style="list-style-type: none">• Working knowledge of behaviour management strategies.• Knowledge of an additional language.• Basic understanding of child development and learning principles.• Working knowledge of relevant policies and procedures, and awareness of relevant legislation.• Working knowledge of national requirements regarding curriculum delivery and other learning programmes/strategies.	<p>Application form</p> <p>Letter of application</p> <p>References</p> <p>Interviews</p>

Essential	Desirable	Evidence
<ul style="list-style-type: none"> • Ability to use a range of ICT packages and equipment effectively to support learning. • Ability to absorb and understand a wide range of information. • Ability to improve own practice/knowledge through self-evaluation and learning opportunities. 		
Personal qualities		
<ul style="list-style-type: none"> • A diplomatic and patient approach. • Able to appropriately deal with confidential information/situations. • Able to follow direction from line manager. • Ability to show initiative and to prioritise one's own work and meet required deadlines. • Efficient and meticulous in organisation. • Desire to enhance and develop skills and knowledge through CPD. • Commitment to the highest standards of child protection and safeguarding. • Recognition of the importance of personal responsibility for health and safety. • Commitment to the school's ethos, aims and its whole community. 		<p>Application form</p> <p>Letter of application</p> <p>References</p> <p>Interviews</p>