



## The King's School Person Specification

HIGHER LEVEL TEACHING ASSISTANT			
CATEGORY	ESSENTIAL	DESIRABLE	EVIDENCE
Education/training/qualifications	<ul style="list-style-type: none"> <li>English at GCSE grade C or equivalent.</li> <li>Mathematics at GCSE grade C or equivalent.</li> <li>A commitment to professional development.</li> </ul>	<ul style="list-style-type: none"> <li>Evidence of working at HLTA standards.</li> <li>ICT qualification or experience.</li> <li>SIMS (school information management system) training.</li> </ul>	Application
Experience		<ul style="list-style-type: none"> <li>Working in a school setting.</li> <li>Working with young people.</li> <li>Working with young people with SEN.</li> </ul>	Application
Knowledge	<ul style="list-style-type: none"> <li>An understanding of young people.</li> <li>Knowledge of how to motivate young people.</li> </ul>	<ul style="list-style-type: none"> <li>A knowledge of science.</li> <li>Understanding of child protection regulations.</li> </ul>	Application and interview
Skills	<ul style="list-style-type: none"> <li>Well organised.</li> <li>Excellent telephone manner.</li> <li>Good communication skills.</li> <li>Calm under pressure.</li> <li>Approachable.</li> <li>Ability to work as part of a team.</li> <li>Ability to be flexible.</li> <li>Ability to work alongside a range of people to include students, parents and school staff.</li> </ul>	<ul style="list-style-type: none"> <li>Ability to work independently.</li> <li>Ability to manage small groups of students.</li> </ul>	Application and interview

Safeguarding the students is of the highest importance to us – **all staff will require enhanced DBS disclosure**