****Our Lady and St Kenelm RC Primary School**

Headteacher: Mrs Christine Finnegan

***“Bringing out the best in everyone, for the benefit of all, in the Spirit of Christ.”***

**Higher Level Teaching Assistant required for September 2024 to cover PPA across the school and support in teaching and learning.**

The Governors wish to appoint an experienced HLTA to work at our school. We have an already successful and committed team of staff, pupils and governors, to drive the existing excellent standards of attainment and future learning opportunities ever higher.

**The Governors are looking to appoint someone who:**

* Is ideally a practising Catholic, however, all applications will be considered on merit
* Holds a Foundation Degree or previous experience as a successful HLTA.
* Has specialist knowledge and skills, at advanced level about the National curriculum
* Is passionate about teaching and learning
* Can confidently plan, deliver and assess all subjects taught
* Can inspire and challenge our highly motivated and enthusiastic children.
* Who has a positive outlook, a sense of humour and an ability to work with other professionals is essential.
* Who will work with children who have additional needs such as SEND and EAL
* Has proven behaviour management experience
* Is competent and confident with using ICT to plan and deliver teaching and learning
* Is able to work within an agreed level of autonomy
* Can be responsible for the management and deployment of other staff within the class.
* Participate and lead in training, staff meetings & other learning activities, including performance development, as required

**We can offer you:**

* A superb Catholic school which OFSTED rated as ‘Good’ in November 2021, offering an excellent T & L Curriculum
* A happy, hardworking and supportive team staff team
* Confident, happy and well behaved children
* Fantastic CPD opportunities
* Full coverage of entitled PPA time to plan, mark and assess lessons delivered.

A suitably qualified, reliable, well-informed, flexible, friendly and patient person is required to work with pupils in our within our happy, forward thinking school.  
  
Hours of work: 8:15 to 3:45p.m. Monday to Friday

Salary: SCP 18-25

Full Time Salary: £29, 269 - £32, 076 **(Subject to pro-rata)**

Application forms and further information are available on the school website: <https://www.our-lady.dudley.sch.uk/hlta-for-ppa-cover-for-sept-24/>

Closing date: **Friday 17th May at 12noon**

Whole class lesson observations: **Tuesday 4th June**

Interviews (for successful applicants): **Wednesday 5th June**

**Our Lady and St Kenelm is committed to safeguarding and promoting the welfare of children and young people and therefore the post is subject to an enhanced DBS statement.**

**We also conduct online searches for all posts in line with guidance from KCSIE 2023. Online searches are not part of the shortlisting process itself and candidates will have a chance to address any issues of concern that come up during the search at interview.**