

SOUTHEND EAST COMMUNITY ACADEMY TRUST

VACANCY

Bournes Green Schools

HLTA



Location:	Bournes Green Schools
Pay Range/Salary:	Level 5 SCP 8-12 actual salary £16,059.58 - £17,271.61
Start Date:	September 2023 or before
Contract Type:	Permanent/ Term Time Only
Hours per week:	30.5 (inclusive of 2.5 hours per week as an MDA on Level 3 SCP 5 actual salary £1,246.89
Application Closing date:	5th June 2023 – midday
Date of Interview:	TBC

Bournes Green Schools are seeking to appoint a highly motivated and capable HLTA to join our team. You will be passionate about working with children to ensure they receive the best education. You will be responsible for teaching whole classes for PPA and at other times. You will also support the class teacher and assist with preparing and planning lessons and learning activities, assessing, recording, and reporting to teachers on pupils' development, progress and attainment. This role will primarily be in the Junior School.

Bournes Green is a two-form entry school, part of the Southend East Community Academy Trust. We are a caring school with wonderful children who love to learn. Our staff members are extremely dedicated, friendly and supportive of each other. We can offer you the support of a committed team of staff and Governors as well as children who are well behaved and eager to learn.

Visits to the school are strongly encouraged and warmly welcomed. Should you wish to arrange a visit, please contact Catherine Chiles-Paras, School Office Team Leader, at admin@bournesgreen.secat.co.uk

Please download an application form from www.secat.co.uk and return to hrhelpdesk@secat.co.uk

A copy of the SECAT Recruitment and Selection Policy and Privacy Notice for Job Applicants can be found in the policies section of the SECAT website (www.secat.co.uk) SECAT is committed to safeguarding and promoting the welfare of children and expects all staff and visitors to share this commitment. All appointments are subject to an enhanced DBS check, medical clearance, and satisfactory references. We are an equal opportunities employer.

SECAT reserve the right to appoint before the closing date.