

LET
EDUCATION
TRUST

AMBITIOUS | INCLUSIVE | RESILIENT



THE HOLLINS

Higher Level Teaching Assistant with Literacy Interventions
November 2025

Welcome from the CEO

Thank you for showing an interest in the post of Higher Level Teaching Assistant at The Hollins. The LET Education Trust is a cross-phase multi-academy trust based in Lancashire with both primary and secondary schools as members.

We believe that every child deserves the best education and we create opportunities and experiences for all of them to reach their potential. Building 'cultural capital' is vital for our pupils and this occurs from reception up to year 11 through trips, activities, projects, events and residential, both at home and abroad. We are ambitious for our pupils, meaning we are always striving for excellence and supporting career aspirations through a culture of constant improvement.

Each of our schools is different and this is something we value and celebrate. The uniqueness of each school is supported by strong central services and a school-centred and approachable central team. Most colleagues work in one school but some work across a range of schools where their skills and abilities are needed.

Collaboration is key for LET schools and at the forefront of this is staff development. Joint INSET days with keynote speakers, middle and senior leader training and subject links occur across and between schools and phases. To ensure consistency of approach and sharing of good practice we have termly meetings for our safeguarding leads and our SENCOs, sharing this information is proving invaluable. All working groups to find the best ways to reduce workload for teaching and support staff are also in place for both primary and secondary phases. School to school liaison around transition is vitally important in ensuring our pupils arrive at secondary school with the necessary skills and helps to ensure a smooth start to year 7.

One of the strengths of the LET Education Trust is school improvement, with a range of high-quality SLEs able to provide support where it is needed, both within and beyond the Trust. We play a part in Initial Teacher Training as part of our remit through the Embrace SCITT. We have successfully trained primary and secondary teachers over the last 10 years with a large number employed locally and within the LET Education Trust.

If you have the highest standards of professional endeavour, integrity and ethics and would like to be part of our growing MAT, I look forward to receiving your application. You can find out more about our Trust at www.let-edu.org

Best wishes, Steve Campbell
Chief Executive Officer

Welcome from the Headteacher

Thank you for your interest in the Higher Level Teaching Assistant position at The Hollins. We are a fully comprehensive school serving a diverse community across Accrington and beyond. Many of our pupils face significant challenges, yet we are proud of the progress they make, thanks to the dedication of our skilled and caring staff. We are committed to supporting all learners, especially those who are vulnerable or have additional needs, and we offer a wide range of opportunities both in and out of the classroom. Professional development is a key priority for us, and all staff are encouraged to keep growing, whatever their level of experience.

This vacancy has arisen following the retirement of a valued member of our team. It presents a wonderful opportunity to join a committed and supportive group of professionals within our Pupil Support Department. At The Hollins, teaching assistants play a vital role in cultivating an inclusive and nurturing learning environment. They work collaboratively with teaching staff to ensure all pupils can access the curriculum effectively, providing tailored support both within the classroom and through targeted one-to-one or small group interventions. Our teaching assistants are instrumental in helping pupils grow in confidence, independence, and achievement, while contributing to a calm, safe, and dignified school culture where every individual is valued.

Our recent transition to academy status is strengthening collaboration with other professionals and helping us enhance our practice. As part of the inclusive LET Education Trust, we are committed to investing in the future of our young people.

Should you wish to speak to me (on an informal basis), please do not hesitate to contact me.

We look forward to receiving your completed application form together with a letter of application.

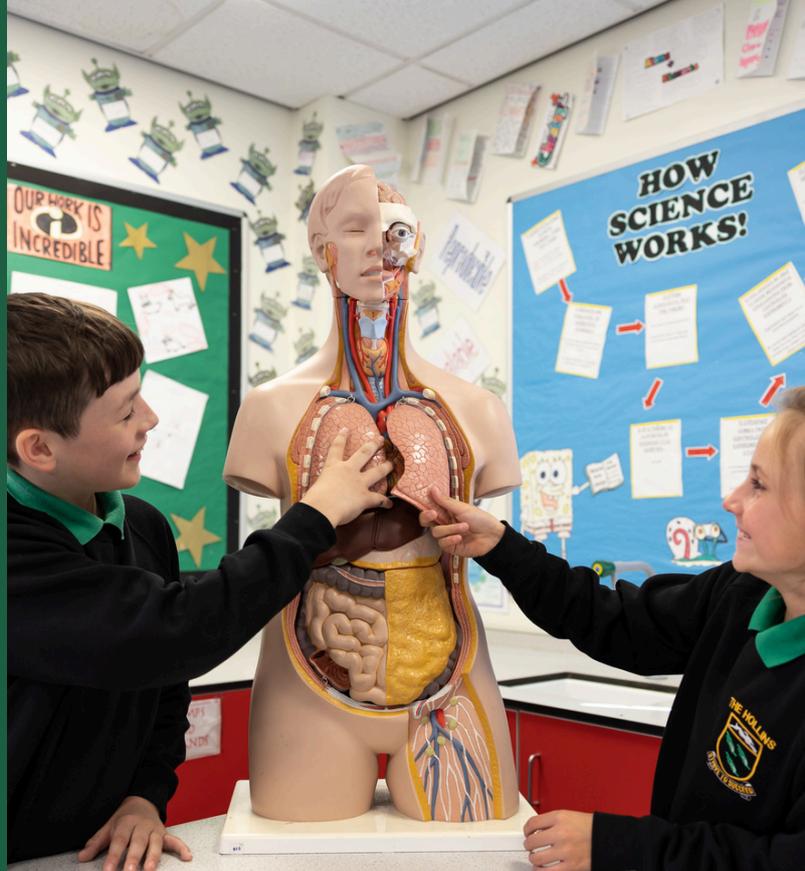
Yours faithfully,
Mrs S Haydock
Headteacher at The Hollins



We're looking for a Higher Level Teaching Assistant to support the delivery of literacy interventions across our school. This role is about working directly with pupils who need help with reading, vocabulary, and comprehension, helping them to build the skills and confidence they need to access the curriculum and succeed in their learning.

You'll be part of a wider team delivering targeted support, including using programmes like Lexonik Advance and Lexonik Leap, but your work won't be limited to only these. You'll play a key role in face-to-face interventions, helping pupils make real progress in their literacy through consistent, structured support.

Alongside intervention work, you'll also help promote reading across the school: supporting events, activities, and initiatives that encourage pupils to read more widely and enjoy it will provide you with professional satisfaction whilst also ensuring our pupils are receiving the consistency of a warm relationship along with improved literacy skills. With the National Year of Reading coming up in 2026, this is a great time to get involved in building a strong reading culture at The Hollins alongside our extraordinary pupils.



Higher Level Teaching Assistant

- Grade 7 / 18 hours per week / Term time plus 5 days
- Permanent
- Full Time Salary £32,061 to £36,363
- Actual Pro Rata Salary £13,535 to £15,352
- The closing date is Thursday 20th November 2025, 12 noon
- The interview date is Tuesday 25th November 2025 but this is subject to change.
- The start date is Tuesday 5th January 2026

To apply for this vacancy, please complete the application form available at,

www.let-edu.org/vacancies

and return it with a covering letter. Your letter should clearly outline your suitability and relevant experience for the role.

Please address your application to Mrs Haydock, Headteacher. You can find the job description, person specification, and wellbeing charter on the same website.

Applications should be returned on or before the closing date to recruitment@thehollins.com



Safeguarding at The Hollins

We are deeply committed to safeguarding and promoting the welfare of our students and expect all staff to share this commitment. We adhere to rigorous safeguarding procedures and practices to ensure the safety and well-being of our young people. This appointment will be subject to an enhanced DBS check, satisfactory references, and other relevant safeguarding checks.

Support for our Staff

Encourage a climate of connecting with people

At The Hollins we encourage collaborative working and sharing our moments with each other, both within the school and further afield in the hope that both professionally and personally all our staff feel less isolated and more connected. We are human beings first and foremost and, as such, must look after and care for our well-being.

Looking after our mental health

We have staff who are trained mental health first aiders who are ready, willing and able to support staff. You can also have look at the wellbeing charter which you can find on the LET Education Trust's website vacancy page.

Quality staff professional development

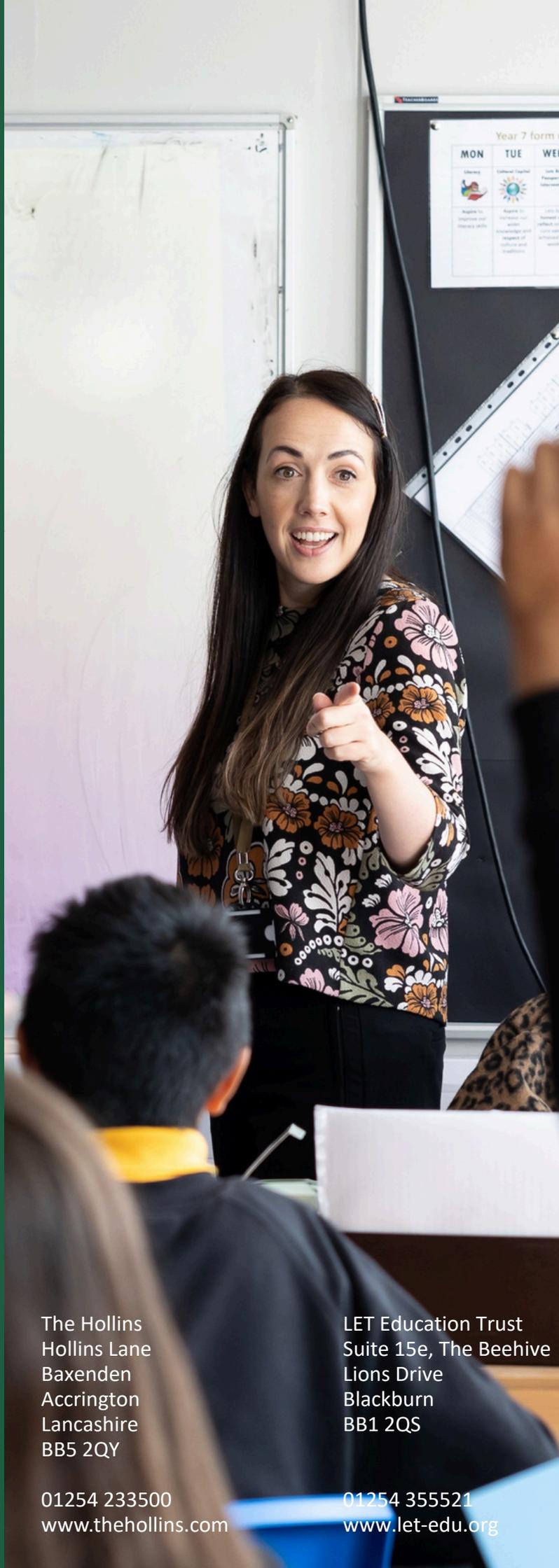
We value staff development above all else and this engenders a sense of confidence and motivation for staff. We treat our staff like the professionals they are by engaging in the disciplined Inquiry approach to appraisal and development, which gives staff the responsibility to consider their own individual needs in order to continue to develop and improve.

Measure and respond to staff voice

Our thrice-yearly questionnaires allow staff the opportunity to let us know how they are coping with the demands of work, along with how they are coping generally. However, leadership doors are always open for continual conversations around this.

Quality behaviour systems in place

Our behaviour system is designed to support both pupils and staff to ensure consistency and support at all times. Our school believes that the certainty of a sanction and subsequent restorative conversations are extremely important for the smooth running of the school.



The Hollins
Hollins Lane
Baxenden
Accrington
Lancashire
BB5 2QY

LET Education Trust
Suite 15e, The Beehive
Lions Drive
Blackburn
BB1 2QS

01254 233500
www.thehollins.com

01254 355521
www.let-edu.org