

June 2022

Dear Applicant,

Thank you for your interest in the Higher Level Teaching Assistant position which is currently being advertised by the Meridian Trust.

**About the Trust:**

Meridian Trust has recently formed from a merger between the two successful multi-academy trusts formerly known as the Cambridge Primary Education Trust (CPET) and the Cambridge Meridian Academies Trust (CMAT). Meridian Trust is an exceptional partnership of like-minded schools that is leading the way in developing new models for primary education, with the aim of achieving the best possible outcomes for all the children in the schools across the Trust.

**About the Vacancy:**

The successful applicant will be based at Trumpington Park Primary School. We encourage collaborative working across the Trust and all schools pride themselves on being busy and vibrant places where children are encouraged to flourish across the curriculum.

We are looking for an excellent Higher Level Teaching Assistant who can support our pupils effectively in their learning journeys and who can work as part of a large, friendly and flexible team.

If you are interested in this post, please write a letter addressed to the Headteacher (Mrs Shute at Trumpington Park Primary School), in support of your application which focuses on the following:

- **why you are interested in this position**
- **the experience and qualities you have that will make you an excellent Higher Level Teaching Assistant and how you meet the person specification.**

**Please return your completed application form and letter to Mrs Caroline Day (Senior HR Officer) c/o Histon and Impington Brook Primary School, The Green, Histon, Cambridge CB24 9JA or email to the following address: [cday@cpetrust.co.uk](mailto:cday@cpetrust.co.uk)**

**The closing date for applications is Friday 24<sup>th</sup> June 2022 (by midday).**  
**Please note that we do not accept CVs.**

If you have any further queries about the post being advertised, please do not hesitate to contact us.

Kind regards,

Mel Shute (Headteacher at Trumpington Park Primary School)