



# The Barlow RC High School

*"Learn, Achieve, Succeed"*

SERVICE - PRAYER - ACHIEVE - RESPECT

## HIVE 3 SEMH TEACHING ASSISTANT JOB DESCRIPTION

<b>GRADE</b>	Grade 3
<b>WORKING PATTERN</b>	35 hours per week, term time only + 5 days
<b>RESPONSIBLE TO</b>	SENDCO

### MAIN PURPOSE OF THE ROLE

- To support identified pupils with social, emotional and mental health difficulties, through targeted intervention cycles, in a small group setting within the SEND department.
- To work with pupils to promote self-awareness, emotional regulation and self-worth.
- To help remove barriers to learning, enabling pupils to make at least expected progress.
- To promote positive values, attitudes and behaviours to pupils.

### MAIN TASKS

- To understand the 'Six Principles of Nurture' and to use this knowledge in the implementation of your role.
- To oversee the completion Boxall Profiles with all pupils who require SEMH intervention.
- To support pupils who are struggling with emotional regulation so that they are better able to cope within the school environment.
- To provide respite for pupils with SEMH needs through structured, rewarded activities, with a focus on social cohesion and self-worth.
- To select appropriate practical activities that link to the results of individual Boxall Profiles.
- To deliver some basic preparation of food and cooking activities in small groups.
- To record the progress and engagement of the pupils undertaking intervention programmes and to work alongside the leadership team within the SEND Faculty to review the impact of interventions.
- In conjunction with leaders within the SEND Faculty, to produce a timetable of groups and activities for intervention.
- To promote the inclusion and acceptance of all pupils.

- To encourage pupils to interact and work co-operatively with others and engage all pupils in a wide range of activities.
- To promote independence and to employ strategies to recognise and reward achievement and progress in all pupils.
- To liaise with parents/carers, to establish constructive relationships.
- To manage challenging conversations with pupils in a positive manner, communicating actions to staff and parents as appropriate.
- To meet with leaders in the SEND Faculty regularly to update on pupil engagement and progress.
- To ensure a clean, tidy and visually stimulating learning environment for pupils accessing the provision.

### **Training:**

- To attend school and relevant wider based training sessions as required or necessary.
- To participate in the school's appraisal process.

### **Organisation:**

- To be aware of, and to comply with, policies and procedures relating to child protection, health and safety, security and confidentiality and data protection, reporting all concerns to an appropriate person as soon as they arise.
- To attend and be proactive on school duties before, during and after school as per the duty rota.
- To be aware of and support differences, to ensure all pupils have equal access to opportunities to learn and develop.
- To actively promote equal opportunities and support the delivery of services which are accessible and appropriate to the diverse needs of service users.
- To work as part of a team to support colleagues and to contribute towards the overall ethos, work and aims of the school.
- To uphold the Catholic ethos of the school including attending whole school events.
- To develop positive relationships and communicate with other agencies/professionals.
- To develop constructive relationships and liaison between managers/teaching staff and associate staff.
- Any other duties and responsibilities within the range of the salary grade.

*The Barlow RC High School is committed to equality, safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.*