



Vacancy Information Pack

Organisation Name:	Pensans School
Job Title:	HLTA for Area Resource Base (ARB)

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The Job Description & Person Specification are attached	
Letter from Chair of Board of Trustees	www.tpacademytrust.org/web/application_pack/604811
Application Form	www.tpacademytrust.org/web/application_pack/604811
Equality and Diversity Monitoring Form	www.tpacademytrust.org/web/application_pack/604811



1 Advertisement

Pensans School

Job Title:	HLTA for ARB
Pay & Conditions:	TPAT Point 6
Full Time Equivalent Annual Salary:	£23,076
Actual Annual Salary for this Role:	£15,681.25
Contract Type:	Permanent Variable Contract
Hours Per Week / Weeks Per Year	30 hours (Mon-Fri 8.45a.m – 3.15p.m) 38 working weeks / 43.699 paid weeks per year
Closing Date:	12 midnight on Friday 5 th July 2024
Proposed Shortlisting Date:	Monday 8 th July 2024
Proposed Interview Date:	Friday 12 th July 2024



Truro and Penwith Academy Trust

HLTA for ARB – 30 hours

Required from Autumn Term 2024

Pensans School ARB is a brand new primary provision providing specialist education for 10 - 15 children of mixed age with a range of educational needs. We are seeking to appoint a HLTA to join the ARB Lead and SEN TAs in our Area Resource Base.

We aim to recruit an enthusiastic Higher Level Teaching Assistant with a genuine passion for working with young people with SEN. This is a diverse role that will see you working alongside the ARB Lead and a SEN TA to support pupils across the full primary age range, but with an understanding of the different levels at which pupils' access their academic learning.

Inclusive practices are at the heart of all that we do here at Pensans School and you will also be working alongside mainstream colleagues to ensure pupils have opportunities to engage with their mainstream link classes.

As a member of the ARB team, you'll have a passion for supporting pupils with special educational needs to access their full potential as part of a mainstream school.

All successful candidates will have high expectations and skills in positive behaviour management. They must also have previous experience of working in a primary classroom setting with children who have additional needs.

Candidates should have experience of working with children with communication and interaction needs. They must be strong team players and will need to be effective communicators as the role entails working closely with parents and outside agencies as well as other staff members and children. It is essential that they are able to follow and adapt planning to individual need, assess outcomes and acknowledge next steps in partnership with the class teacher.

When writing your application please refer to the essential and desirable criteria in the applicant's pack.

If you feel you have the qualities to make a difference to the lives of our children, we would very much like to hear from you.

For an informal discussion about the role please contact Mrs Eleanor Radford (ARB Lead) (eradford@pensans.tpacademytrust.org).

This is an exciting time to join our school. Our staff are our most important resource and the successful candidate will have our full support in their continuing professional development.

If you feel you have the passion to make a difference to the lives of our children, we would very much like to hear from you. **Visits to the school are encouraged** – please telephone to arrange a date.

To find out more about the School, please visit www.pensansprimary.co.uk

Application packs can be downloaded from
www.tpacademytrust.org/web/application_pack/604811

Please return your application form and equality & diversity monitoring form to: Caroline Watling, Office Manager, Pensans School, Madron Road, Penzance, TR20 8UH or by email to cwatling@pensans.tpacademytrust.org.

The Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff, workers, volunteers, governors and trustees to share this commitment. All successful applicants will be subject to appropriate pre-employment checks and will be required to complete a Disclosure and Barring Service (DBS) Enhanced Check, a Safeguarding Self-Declaration Form and satisfactory online searches undertaken.

Please note that successful candidates will be informed via email.

2 School Information for Applicants	
Address:	Madron Road, Penzance, Cornwall, TR20 8UH
Telephone Number:	01736 363627
Email Address:	pensans@tpacademytrust.org
Name of Headteacher:	Niki Ambrose
Website Address:	www.pensansprimary.co.uk



3 Welcome to Our School
This information pack will provide you with an insight into our school and offer some practical information which will be of use to you as a prospective member of our school community. Thank you for showing an interest in applying for the ARB HLTA role at our wonderful school. I hope the information below will give you a clear insight into our school and the main aims and priorities we share for all our children and staff. We have a super building, great facilities, welcoming staff and children who love to learn and have fun! We look forward to meeting you and ideally showing you around our school.

We welcome visitors as this is the best way to see our lovely school, experience our creative and captivating curriculum and meet our motivated and engaged children. Please phone the school telephone number provided if you would like to arrange to look around.

Our School enjoys working collaboratively with our partner schools within Truro and Penwith Academy Trust.

4 General Background

Pensans Community Primary School came into being in September 2005 as a result of the amalgamation of Penzance (Lescudjack) Infant School and Penzance Junior School. The name Pensans is the traditional Cornish spelling of Penzance and was selected by the Governing Body to reflect the cultural heritage of the town. Our school serves a community of deprivation and we are committed to raising standards and ensuring that all children achieve.

Formerly part of Penlee Academy Trust, we joined Truro and Penwith Academy Trust (TPAT) in June 2017. TPAT is a supportive and collaborative organisation with one primary focus: the improvement of teaching and learning within Cornwall. The Academy Trust works with local schools to ensure that young people in Cornwall have access to the best possible learning experiences.

5 Class Organisation

Cape – Pre-school	Porthcurno - Year 3 / Year4
Gwenver - EYFS Reception/Y1	Sennen - Year 5 / Year 6
Godrevy - Year 1 / Year 2	Portherras - ARB
	Polzeath –ELP – Nurture Group

6 Staff Organisation

Headteacher	Niki Ambrose
Deputy Headteacher	Chrissy Simpson-Edmands
Assistant Headteacher & Curriculum Lead	Katie Mungles
SENDCO	Jo Atkinson
ARB Lead	Eleanor Radford
Year 5 /6 Teacher	Jack Rutterford
Year 3 / 4 Teacher	Louise Preston & Chrissy Simpson-Edmands
Year 1 / 2 Teacher	Holly Catterall
Reception/Y1 Teacher	Katie Mungles & Emily Bodmer
Pre school Room Leader	Katie Lepore

Our support staff are a key part of our teaching and learning team. We also have dedicated administrative, catering and site management teams.

We are strongly committed to staff development and learning.

7 Our Curriculum

We have invested in providing a bespoke, exciting and creative curriculum which inspires and motivates children and supports high quality learning.

At Pensans we believe that children need to have a connection with their local community and the wider world. Staff plan learning opportunities within their projects to get children outside in our wonderful school grounds as well as our local environment and around Cornwall. Children get to experience a Forest School programme and experience camps and residentials to enrich their learning further.

We love to be involved in our local community and regularly link with neighbouring schools, churches, we perform at the annual St Piran's celebrations and Mazey Day as well as many local sporting events.

8 Safeguarding

TPAT is committed to safeguarding and promoting the welfare of children and young people and expects all staff, workers, volunteers, governors and trustees to share this commitment.

Shortlisted candidates will be required to complete a Safeguarding Self-Declaration Form as part of their application. We will also carry out online searches as part of our due diligence on the shortlisted candidates, as updated in the Keeping Children Safe in Education recommendations.

Successful candidates will be required to complete a Disclosure and Barring Service (DBS) application and Health Assessment form as part of their pre-employment administration. The amendments to the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) provide that when applying for certain jobs and activities, certain convictions and cautions are considered 'protected'. This means that they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account.

9 Living in Cornwall

Moving to Cornwall is life-changing in all senses. We believe our county is one of the best places in the world to live - and somewhere you can do something great for vulnerable children, families and adults in Cornwall. Why here? Let's start with the healthy lifestyle and fantastic outdoor opportunities. Cornwall offers miles of stunning landscape and variety of places to live, which range from cairn to cove. People here are free to spend their weekends exploring the countryside and numerous historical sites, as well as coastal towns like Newquay and Falmouth. Move here, and you'll be close to:

- wild moorland landscapes
- long and varied coastline

- beautiful beaches with surfing opportunities
- attractive villages
- areas of Outstanding Natural Beauty.

All this, plus the mildest and sunniest climate in the UK.

Culture in Cornwall

Cornwall is well known for its thriving cultural scene, from the Tate Gallery in St Ives to the Newlyn School of Art and the Barbara Hepworth Museum and Sculpture Garden as well as numerous festivals to meet all interests and tastes. Our worldclass attractions include the Eden Project and the Minack Theatre. We also enjoy a wide range of restaurants owned by world-famous chefs including Rick Stein, Paul Ainsworth and John Torode. Cornish beer, cider and gin are also fast achieving worldwide recognition. There are a number of great cafés and restaurants serving delicious food to suit all tastes all using local produce.

Community in Cornwall

Cornwall is one of the safest places to live in the country. Last year, Devon and Cornwall Police reported the second lowest crime rate across the country as a whole. There are many beautiful towns and villages which boast fantastic homes as well as a true sense of community, and the opportunities of the region enables you to enjoy a unique home / work life balance. Property prices seem to be remaining strong despite Coronavirus and Brexit worries, and so buying property here is still considered to be a sound long-term investment, with housing stock to meet varied budgets.



10 Application Information

We hope that you find this pack provides all of the information you need in order to consider your application for the post. Should you have any questions or matters you would like to discuss informally, or to arrange a visit, please contact:

Contact Name:

Eleanor Radford

Contact Email Address:

eradford@pensans.tpacademytrust.org

Contact Telephone Number:

01736 363627

Please note that CVs will not be accepted.

Application packs can be downloaded from: www.tpacademytrust.org/web/application_pack/604811

Please note that CVs will not be accepted

Closing Date: Friday 5th July 2024

Completed applications must be returned to the email address above and be received by 12 Midnight on the closing date provided.

Interview Date(s): Friday 12th July 2024

To ensure the fairness of the selection process, shortlisting will be based upon information which you provide in your application, and assumptions will not be made about your experience or skills. We will look for demonstrable evidence that you meet the criteria set out in the person specification.

If we have not contacted you within 14 days of the closing date, it is unlikely that you have been shortlisted on this occasion. Many thanks for your interest in this post.