



## HIGHER LEVEL TEACHING ASSISTANT

A number of permanent positions available for September 2024

Level 4 Grade 5 SCP 17-24

£28770 -£33024 (Actual £25173-£28896)

Full Time 35 hours per week.

Due to the significant expansion of our provision across 2 sites in the north and south of Liverpool, Millstead School will be able to transform the lives of more children who have severe learning difficulties, profound & multiple learning difficulties or complex autism.

The governors and headteacher of our OUTSTANDING school (*Ofsted January 2024*) are looking to appoint a number of talented Higher Level Teaching Assistants (HLTAs) who are aspirational for themselves and the children they support. Candidates should have a proven track record of being an excellent practitioner within a special school setting and with experience of leading others.

### About our school:

At Millstead School, we aim to provide a world-class education for all pupils which transforms their lives and the lives of their families. In September 2024, there will be 250 pupils on roll aged 2 - 11 years, based in the Everton and Naylorfield areas of the city. All pupils have an education, health and care plan (EHCP) which recognises their severe and complex needs.

Our "extraordinary and ambitious" curriculum follows 3 distinct learning pathways:

- Cohort 1: Pre-Formal learners with complex autism or profound & multiple learning difficulties. These pupils are below Pre-Key Stage Standards and are working within the Engagement Model;
- Cohort 2: Pre-Formal learners who are in the Early Years. These pupils are also below Pre-Key Stage Standards and are working within the Engagement Model. For many of these children, joining the Millstead family will be their first experience of an educational setting;
- Cohort 3: Semi-Formal learners in Key Stage 1 and 2. These pupils are working within Pre-Key Stage Standard in English and Maths.

### About the role:

We are seeking to recruit excellent practitioners with a sound knowledge and understanding of severe learning difficulties and early childhood development who are ready to step up to the HLTA role. HLTA postholders will be working within an allocated cohort on one of our sites providing PPA & cover supervision, leading intervention activities with individuals / small groups of pupils and supporting subject (English & Maths) or aspect leaders (within the areas

of physical, communication, behaviour or sensory) to develop provision across the whole school. HLTAs will also line manage identified Additional Needs Support Assistants and mentor apprentices.

At Millstead School no two days are ever the same. Some days are challenging, most days are fun, and every day is rewarding.

Our school is committed to safeguarding and promoting the welfare of children and we expect all staff and volunteers to share this commitment to keeping children safe. Any offer of employment will be subject to statutory pre-employment checks including satisfactory references and Enhanced DBS and Barred List checks.

This post is exempt from the provisions of the Rehabilitation of Offenders Act 1974 (as amended in 2013 & 2020) and shortlisted candidates will be required to disclose any relevant criminal history prior to interview. The amendments to the ROA 1974 (Exceptions Order 1975, (amended 2013 and 2020) provide that when applying for certain jobs and activities, certain spent convictions and cautions are 'protected', so they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account. The MOJ's guidance on the Rehabilitation of Offenders Act 1974 and the Exceptions Order 1975, provides information about which convictions must be declared during job applications and related exceptions and further information about filtering offences can be found in the DBS filtering guide: <https://www.gov.uk/government/publications/dbs-filtering-guidance>

Our Child Protection Policy is located on our school website - [www.millsteadschool.co.uk](http://www.millsteadschool.co.uk) - signpost to Information - Policies.

Visits to our school are encouraged. Please contact the school office on 0151-207-4656 to arrange a visit.

Application packs are available to download from our website; [www.millsteadschool.co.uk](http://www.millsteadschool.co.uk); navigate to the Information signpost - Job Opportunities.

Paper copies can be collected from the school office by prior arrangement.

Applications should be returned to: [vacancies@millsteadschool.co.uk](mailto:vacancies@millsteadschool.co.uk) or by post to Iliad Street, Liverpool L5 3LU.

Closing date for applications will be: 12 noon on Thursday 25<sup>th</sup> April 2024.

Applications will not be considered after this time.

Shortlisting: Thursday 25<sup>th</sup> April 2024 (pm)

Interviews: Shortlisted candidates will be contacted by phone and invited to interview. Interviews will be week commencing 7<sup>th</sup> May 2024.