**Job Description**

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| **Job Role:** | **House Lead** |
| **Job Family:** | Teaching and Learning |
| **Responsible to:** | Deputy Head Teacher |
| **Line Manager:** | Assistant Head Teacher |
| **Salary/Grade:** | MPS + SEN1 + TLR 2A |

**Job Overview:**

## The duties outlined are in addition to the ones stated in the latest School Teachers’ Pay and Conditions Document that you will automatically be required to meet. You will be required to undertake leadership duties as described below and have a maximum of a 0.8 teaching commitment.

The job description is to be performed in accordance with the provisions of the School Teachers pay and Conditions of Service Document and within the range of duties set out in that document so far as relevant to the post holder’s title and salary grade. The post is otherwise subject to the Conditions of Service for School Teachers in England and Wales (the burgundy book) and to locally agreed conditions of employment.

**Key Responsibilities;**

**Leadership & Management:**

* Support the Head Teacher, Senior leadership Team and Governors in establishing a vision for the future development of the school, setting out high expectations, and maintain the whole school ethos and vision
* Contribute to the creation of an inclusive and supportive learning environment.
* Contribute to the School Improvement Plan
* Day to day management and leadership of teachers and TAs, including cover
* Support the CPD of teachers and TAs in the house.
* Support the house requirements for mental health and wellbeing initiatives.
* To manage the House budget

**Achievement of Students:**

* To be responsible and accountable for securing the highest standards of achievement and progress within their house
* To support the implementation of high-quality input in relation to learning intentions in all areas of the EHCP.
* To monitor assessment, reporting and recording for all areas of the curriculum within their house

**Quality of Teaching:**

* Be a good role model for colleagues in the House they lead
* To deliver high quality teaching and learning and to undertake a maximum 0.8 teaching commitment
* Effectively monitor and improve the quality of teaching and learning through rigorous and robust quality assurance processes across their house
* Support the development and implementation of the curriculum
* To support new teaching & learning initiatives
* To line manage and provide mentoring and support for all teachers in their house

**Behavior, Safety and Care of Students:**

* Lead on training and supporting staff in their house to develop the strategies to help students to learn to self-regulate
* Support strategies which promote high standards of behavior
* Promote and safeguard the safety and welfare of all students
* To quality assure and report Behavioral incidents in the house.

**Other duties:**

Be an effective communicator working with imitative within a team. To comply with policies and procedures relating to child protection, health, safety, welfare, security, confidentiality and data protection, reporting any concerns to the appropriate person.

Please note the Brunel Academies Trust (Brunel) is based over a number of sites in and around the Swindon area and you may be required to work to work from different sites, as directed by the Head Teacher and the Chief Executive Officer (CEO).

The post holder may be required to perform duties other than those given in the job description. The particular duties and responsibilities attached to posts may vary from time to time without changing the general character of the duties or the level of responsibility entailed. Such variations are a common occurrence and would not themselves justify the re-valuation of a post.

The CEO and Local Governing Committee (LGC) retains the right to implement changes to this job description to reflect changes in the demands of the post and this will be done in consultation with the post holder.