



Creating Tomorrow Multi Academy Trust

•Respect

•Inclusion

•Achievement

Chief Executive Officer Kevin Latham

Chief Operating Officer Esther Bushell

Chief Finance Officer Anthea Murphy

HR Business Partner Advert

Salary: NJC Grade L 37 £40,876 - £44,863 (*Actual Salary*)

Hours: 37 hours per week; 52 weeks per year

Creating Tomorrow Multi-Academy Trust are looking for an experienced and talented HR professional to work across our schools in Kettering, Daventry and Luton to develop and implement our trust-wide workforce and CPD strategies. With extensive experience of managing HR in schools as well as a track record of offering excellent customer service, you will lead on the interpretation and application of our employment policies, handling, managing and advising school leaders on case work as required. In addition, you will offer advisory support to the HR administration team in the maintenance of our HR systems to meet the needs of our schools and their staff.

If you have the same belief as us that all young people can succeed, have a capacity for hard work and thrive in a fast-paced environment where no two days are the same, then please apply by completing an application form with a covering letter of no more than two pages of A4 outlining how your skills, knowledge and experience would enable you to meet the requirements of the job description and person specification.

In return we can offer you ongoing professional development, a competitive salary package with a local government pension scheme and a generous annual leave allowance. You will be based at our registered office in Kettering, and must be willing and able to travel freely between all sites across the Trust as required. Flexibility and adaptability will be key features of the role.

To arrange an informal discussion in relation to the role, please contact recruitment@creatingtomorrowtrust.co.uk who will organise this for you.

Closing date: Thurs 8th July 21

Anticipated interview date: Wed 14th July 21

Creating Tomorrow Multi Academy Trust is committed to safeguarding young people, promoting the welfare of all students, and expects all staff and volunteers to share this commitment. Enhanced clearance from the Disclosure and Barring Service will be undertaken for the successful candidates.