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| **HR Manager, 37 hours per week, whole year** |  |

Atomix Educational Trust is a dynamic, forward-thinking multi-academy trust delivering exceptional education across our family of schools whilst providing comprehensive corporate training solutions. We foster academic excellence and professional development, creating an environment where innovation meets tradition in both educational and corporate settings.

We are seeking to appoint an enthusiastic and self-motivated HR Manager to lead the HR function and services across the Trust, including:

* Developing the Trust’s HR strategy
* Leading recruitment across the Trust
* Implementing effective performance management procedures
* Delivering appropriate and effective employee engagement

You will be an experienced HR generalist, qualified to CIPD Level 5 as a minimum and will be a confident communicator with good HR knowledge and expertise and the ability to quickly establish your credibility and build professional relationships with a wide range of stakeholders. You will be able to demonstrate management of a range of employee relations issues, delivering training programmes in HR practices and have experience of leading organisational change projects including, restructuring, HR data development and TUPE.

You will be part of a centralised HR Team based primarily at the Prior Pursglove College site in Guisborough, but this post will involve working across multiple locations within the Trust.

Start Date: Immediate start available

**Salary and Benefits Information**

Salary: SFCA Support Staff Pay Spine, Points 28 - 30 (£44,544 - £46,794 per annum)

Employee Benefits include:

* Membership of the Local Government Pension Scheme for all our support staff
* 24 days annual leave entitlement for our support staff, which rises incrementally to 29 days after 5 years’ service (plus 8 days bank holiday)
* Opportunities for training and professional development
* Childcare Vouchers
* Cycle Scheme
* On-site canteen for both staff and students
* Free on-site parking
* Discounted nursery provision on the Prior Pursglove College site (available to all Trust employees)

**Application Details**

Closing Date: noon on Monday 17th March

Interview Date: w/c 24th March

An application pack can be downloaded from [www.atomix.ac.uk](http://www.atomix.ac.uk/) Please contact the HR Department at HR@atomix.ac.uk for any further information.

All applications must be submitted on a Trust application form and CVs will not be accepted.

We are an inclusive employer and we actively encourage applications from people from diverse and underrepresented backgrounds. If you need any assistance with your application in terms of reasonable adjustments, please let us know.

**Safeguarding Information**

Atomix Educational Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment

As this post involves direct contact with, or unsupervised responsibility for, children or vulnerable adults the successful candidate will be required to undertake a Disclosure and Barring Service check before taking up the position. Additional checks will include; identity checks, qualification checks and employment checks, including the investigation of any gaps between jobs and two satisfactory references.

**ATOMIX EDUCATIONAL TRUST**

**PRIOR PURSGLOVE AND STOCKTON SIXTH FORM COLLEGE**

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