**PERSON PROFILE** 

**Hygiene Assistant**

|  | **Essential** | **Desirable** | **Method of Assessment** |
| --- | --- | --- | --- |
| General Qualifications & Training |  |  |  |
| Evidence of a good standard of literacy/numeracy and a commitment to life-long learning | ✓ |  | AF / D / I |
| Commitment to attend appropriate training and development, taking ownership of personal development and being willing to pursue development opportunities | ✓ |  | AF / I / R |
| **Experience** |  |  |  |
| Experience of undertaking cleaning or similar relevant work (in a paid or non-paid capacity) | ✓ |  | AF / I / R |
| Experience of working in a school environment |  | ✓ | AF / I |
| **Skills, Knowledge & Aptitudes** |  |  |  |
| An awareness of policies and procedures relating to child protection, health, safety and security, confidentiality and data protection | ✓ |  | AF / I / R |
| Ability to communicate effectively demonstrating a positive approach to dealing with students, staff and visitors | ✓ |  | AF / I / R |
| Awareness and understanding of basic security issues | ✓ |  | AF / I |
| Ability to clearly interpret oral or written information and instruction | ✓ |  | AF / I |
| Ability to communicate information in a clear, logical manner to a wide range of people | ✓ |  | AF / I / R |
| Commitment to the promotion of positive values, attitudes and behaviour  | ✓ |  | AF / I |
| Ability to work to tight deadlines and with own initiative | ✓ |  | AF / I |
| Personal Attributes |  |  |  |
| Flexible and enthusiastic approach to work with a willingness to do what is necessary to ensure tasks are completed to appropriate quality standards - within the scope of duties commensurate with scale and nature of the post | ✓ |  | I / R |
| Ability to work flexible hours and provide emergency cover if required | ✓ |  | I / R |
| Positive approach to working with a range of people, with an interest and empathy with young people | ✓ |  | AF / I |
| Conscientious, honest and reliable | ✓ |  | AF / I / R |
| Ability to lift and move light furniture when required, as well as boxes / deliveries etc | ✓ |  | AF / I |
| **Other Requirements** |  |  |  |
| A pragmatic ‘can-do’ and flexible approach to tasks with an ability to ensure work is completed to the appropriate standards required | ✓ |  | AF / I / R |
| A good sense of humour and perspective | ✓ |  | I / R |
| Good sickness/attendance record in current/previous employment (not including absences resulting from disability) | ✓ |  | AF / R |
| No serious health problem which is likely to impact upon job performance (which cannot be accommodated by reasonable adjustments) | ✓ |  | AF / I / R |
| Licence to drive |  | ✓ | AF |
| Appointment of the successful applicant will be subject to satisfactory DBS disclosure at an enhanced level (further information can be found at www.disclosure.gov.uk). | ✓ |  |  |

**AF – Application Form I – Interview R – References D – Documents**