



ICT NETWORK ADMINISTRATOR ONSLow ST AUDREY'S SCHOOL

37 hours per week, Full Time

Monday – Thursday 8.00am – 4.00pm, Friday 8.00am – 3.30pm

H7 point 19 - £25,481 plus fringe allowance £626

Required from August 2021

At the Danes Educational Trust, we aim not only to use ICT to enhance teaching and learning but act as an empowering tool for all staff and students. Investing in tried, tested and emerging technologies to create a manageable, up-to-date, effective network.

Onslow St Audrey's School is looking for a Network Administrator; A committed and passionate technology enthusiast, a decisive individual with an ability to lead and effectively manage, grow and develop the ICT presence at our school.

Working at the trust you'll be exposed to a ream of existing and new technologies; we praise innovation and provide opportunities to build a solid base within ICT with the potential for future growth. We're keen that those who join us aspire to develop themselves, have a can-do attitude and a passion for learning new things. You'll also have excellent support from within the trust though other network administrators along with your direct report within the Trust's ICT support team.

We would like you to have:

Essential:

- Latest Server operating systems
- Virtualisation technologies including Hyper-V
- Active Directory
- Knowledge of network fundamentals, VLANs, DNS and DHCP
- WDS and WSUS
- Firewalls
- Wireless systems
- Windows OS
- Backup technologies
- Office 365 / Google for Education

Desirable:

- School Management information systems
- School filtering
- Microsoft SQL
- Microsoft Powershell
- Experience managing staff
- Software licensing
- Experience with GDPR policies and procedures

We would like you to have:

- Have excellent numeracy and literacy
- Have knowledge of procedure and regulations consistent with supporting ICT
- Display a high level of professionalism at all times
- Have a natural aptitude to model the Trust's core behaviours – 'We display transparency, kindness and respect in all our interactions with others, and support each other in all our endeavours. We are tenacious in our desire to make the difference together'.
- Be committed to the safeguarding of children
- The ability to pay attention to detail, meet deadline and prioritise

We can offer:

- A positive working environment within an extremely well-resourced school
- The support of a highly professional and committed staff team and the opportunity to expand your professional networks beyond the Trust through our external partnerships
- The opportunity to develop your career within an expanding multi academy trust with a track record of excellent student attainment and achievement
- Exceptional professional development opportunities both within the Trust and across the Teaching School Alliance

The Trust is committed to safeguarding children and young people. All post holders are subject to a satisfactory Enhanced Disclosure and Barring Service (DBS) check.

How to make an application:

- The full job description and an application form can be downloaded from the school website
- Completed applications to be emailed to Dawn Gamble, Recruitment Manager, by 14th June 2021 at 10.00am. Please email to recruitment@daneseeducationaltrust.org.uk
- Please include a covering letter and completed application form with the contact details of two referees.
- We reserve the right to close the advert early should a suitable applicant be found. Therefore, early application is advised
- Interview date, 21st June 2021

Website: www.onslow.herts.sch.uk / www.daneseeducationaltrust.org.uk

School Address: Old Rectory Drive, Hatfield, Hertfordshire AL10 8AB

E-mail: recruitment@daneseeducationaltrust.org.uk

Danes Educational Trust Address: C/o St Clement Danes School, Chenies Road, Chorleywood, Hertfordshire WD3 6EW

Tel: Dawn Gamble 01923 589699 / 07917 035962