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| **Job Title:** | **Inclusion and Behaviour Support Assistant** |
| **Salary:**  **Hours:**  **Job term:** | **Grade D (£22,369 - £24,496)**  **Full Time 37 hours 39 weeks per year**  **Permanent** |
| **Location:** | **St James** |

This is an exciting opportunity to work with our Pastoral Team in supporting students in various contexts. The role will be diverse and involve a range of daily responsibilities, leading to long term work with some of our students and families who will value your support. The role offers various challenges and an opportunity to work across the school and community.

The primary function of the role will be to work alongside the Inclusion and Behaviour Room Support Officer (IBRSO) to manage the Behaviour Room on a day to day basis. Additional responsibilities will include, liaising with families and mentoring key individuals to support and guide them. Post holders are therefore expected to develop positive working relationships and to be able to work effectively with a wide range of individuals. The successful applicant will work closely with the IBRSO and Heads of Year to ensure excellent standards and levels of support are maintained on a daily basis.

The role will be varied and the successful applicant will need to demonstrate the ability to work in a flexible and supportive manner. They must also be a responsible and trustworthy team player; confident and effective in coordinating and delivering programmes of support, and experienced at communicating with various audiences by email, telephone and face to face.

A dynamic and passionate school, where staff are dedicated and hardworking who are together providing a personalised and aspirational educational experience for our students.

Full details and an application form can be downloaded here: [Ted Wragg Multi-Academy Trust - Vacancies (tedwraggtrust.co.uk)](https://www.tedwraggtrust.co.uk/vacancy)

For an Informal conversation please contact: recruitment@stjamesexeter.co.uk

Closing date: 9 am Tuesday 14th February 2023

Interview date: February

*The Ted Wragg Trust is committed to safeguarding and promoting the welfare of children. All appointments will be subject to a number of safeguarding checks including an enhanced DBS check.*

We are part of the Ted Wragg Trust, an **ambitious** and **inclusive** trust of schools **strengthening our communities** through **excellent education.**