



St Alban's Catholic Primary School

Lensfield Road
Cambridge CB2 1EN
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Website: www.stalbans.cambs.sch.uk

Headteacher:
Mr J McCrossan
Chair of Governors:
Mrs L Campos
Finance/HR Officer:
Ms EJ Farrell



September 2022

Dear Applicant

Inclusion Coordinator/PPA Teacher

Thank you for your interest in our school and for enquiring about our Inclusion Coordinator/PPA Teacher vacancy.

We are recruiting for the ideal candidate to fit in with our staff team and to support the best education for our children.

Our school is friendly and welcoming, and candidates are most welcome to discuss the position with us, please contact our school office in the first instance.

Please enclose a covering letter with your application (maximum of two sides of A4), outlining your strengths and reasons for applying for this job. The closing date is 12.00 pm (noon) Friday 7 October 2022, and interviews will be held on Thursday 13 October 2022.

Please note the Governors will seek references prior to the interviews taking place. The school is committed to safeguarding children and the successful candidate will need to be cleared by the Disclosure and Barring Service and all relevant checks will need to be carried out before taking up their post. Please note that CV's cannot be accepted.

I would like to thank you again for your interest in this position and I look forward to receiving your application.

Yours sincerely

Joseph McCrossan
Headteacher

Enc: Application Form
Notes to Applicant
Consent to obtain references
Job Description/Person Specification
Reasonable Adjustment Statement

*The pupils' exemplary
behaviour and very
positive attitudes towards
learning are key factors
in their outstanding
achievement.*

Ofsted 2014

"St Alban's School exists to ensure that all children believe, achieve and succeed".

