

The Stourport High School & VIth Form College

Person Specification – Inclusion Coordinator



ATTRIBUTES	ESSENTIAL	DESIRABLE
Education/Training	<ul style="list-style-type: none"> GCSE qualifications including English and mathematics. Relevant examples of continuous professional development. 	<ul style="list-style-type: none"> Willingness to undertake appropriate training and a commitment to continuing professional development.
Relevant Experience	<ul style="list-style-type: none"> Experienced in working with young people in a school setting. Developing positive partnerships with parents leading to improved outcomes for young people. Leading a pastoral group of students in a school. Experience of working with young people and families. 	<ul style="list-style-type: none"> Supporting young people in a range of settings Experience of working collaboratively with senior management, parents and carers.
Relevant Knowledge/Skills/Aptitude	<ul style="list-style-type: none"> Ability to work effectively with the Senior Leadership Team to best support the students Ability to relate to young people Use of IT The ability to work as part of a team Current knowledge of strategies to improve teaching and learning Ability to inspire, motivate, lead and care for staff Excellent communication skills and ability to relate to students, staff and parents The ability to use a range of tools and evidence including performance data to support, monitor and evaluate progress Commitment to Equal Opportunities 	<ul style="list-style-type: none"> An awareness of school based education including child development The ability to create, recognise and exploit opportunities whenever they occur Commitment to quality and improvement
Personal Qualities	<ul style="list-style-type: none"> Flexible attitude with the confidence to deal with changing situations. Resilience and Resourcefulness. Professional manner with the ability to work as part of a wider student support team. Excellent interpersonal skills and communication skills. Ability to work accurately under pressure, to tight deadlines. Ability to maintain strict confidentiality. Commitment to enhancing the life chances of children. Demonstrate a commitment to and understanding of the achievement of equality of educational opportunity for all children. 	

Applicants must have the ability to support pupils/respond to parents through fluent and accurately spoken English.

NB. An enhanced DBS Disclosure is an essential requirement for this post.