



Job description – Class Teacher with SEN responsibilities

Responsible to: Principal

Job Purpose: To offer all pupils an effective education in a stimulating environment, providing equality of opportunity to all, in line with Academy / Trust policies.

To have responsibility of teaching within the SEN unit

To deliver the National / Foundation Stage Curriculum where appropriate.

To offer a safe and caring environment.

To work in partnership with pupils, parents, Governors, Directors, other staff and support agencies.

Main Responsibilities:

The teacher will be expected to plan and deliver a rich, balanced curriculum which:

- Offers pupils equality of opportunity in line with the policies of the borough and the school.
- To promote and develop a safe, caring environment in which statemented children can learn and flourish
- Ensures continuity and progression within the work of their own class and with the classes to and from which the children transfer.
- Exploits, in all their teaching, opportunities to develop children's language, reading, writing, numeracy, ICT and other skills.
- Covers subjects of the curriculum which are delivered at an appropriate level to meet the needs of all the children in the class.

SEN Responsibilities:

- Develop and adapt teaching methods to meet the individual needs of pupils
- Liaise with outside organisations such as SALT etc and liaise with other professionals, such as speech and language therapists, physiotherapists and educational psychologists and use advice to tailor provision to meet the need of the individual child
- Attend statutory annual reviews or other related meetings, such as personal review meetings and education, health and care (EHC) plan review meetings
- Assessing pupil progress against those targets outlined in the EHC plan and the Engagement model.

The teacher needs to know the children in their care well and to:

- Plan lessons, teach and assess pupils in all subjects.
- Observe, assess and record systematically the progress of each child.
- Use observations, assessments and data to inform planning, teaching and record keeping.
- Provide regular oral and written feedback to pupils on the outcomes of their learning.
- Prepare and present reports on pupils' progress to parents.

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- Identify and respond appropriately to the individual needs of each pupil.

The teacher will use a wide range of learning and teaching strategies to:

- To be involved in decision-making on the preparation and development of policies and programmes of study with our SEN unit, teaching materials, resources, methods of teaching and pastoral arrangements.
- Support pupils' learning and be aware of the various factors which affect the process.
- Set appropriate and challenging expectations / targets for the pupils.
- Establish clear expectations of pupils' behaviour, both in and out of the classroom.
- Create and maintain a purposeful, ordered and supportive environment.
- Ensure that the pupils are engaged, interested and motivated.
- Present learning tasks and curriculum content in an appropriate and stimulating way.
- Teach whole classes, groups and individuals where appropriate in order to achieve the best outcomes from the pupils.
- Communicate clearly and effectively with pupils through questioning, instructing, explaining and giving feedback.
- Manage effectively and economically their own and pupils time.
- Make constructive and innovative use of ICT and other high quality resources for learning.
- Organise events and trips to enhance the children's experiences and opportunities for learning.
- Ensure that the pupils are offered equality of opportunity.

The teacher will develop through the provision of appropriate training and support:

- Effective working relationships with professional colleagues, support staff and parents.
- The ability to recognise diversity of talent including that of able, gifted and talented pupils.
- The ability to identify and provide for pupils with SEN, EAL and specific learning difficulties.
- The ability to evaluate pupils learning and recognise how their intervention enables the pupils to make good progress.
- A readiness to promote the spiritual, moral, social and cultural development of pupils.
- Their professional knowledge, skill and understanding through their continued CPD.

**Person Specification – Class Teacher with SEN responsibilities**

Category	Essential	Desirable	How identified
Qualifications Qualified Teacher Degree or good professional qualification Evidence of professional development	✓ ✓ ✓		A
Knowledge Sound understanding of the National Curriculum, and primary practice Knowledge of current educational developments Understanding of the nature of inclusive practice	✓ ✓ ✓		A/I
Experience of Class teaching Working in a school with a high number of Pupil Premium children Working in a school with high levels of EAL / newly arrived learners	✓ ✓	✓	A/I
Skills Good communication and interpersonal skills Ability to set, monitor and evaluate clear targets for pupils Ability to plan logically with clear objectives related to the National Curriculum Good classroom practitioner Skills in the use of ICT as a teaching tool	✓ ✓ ✓ ✓ ✓		A/I
Qualities Ability to teach with enthusiasm and motivate pupils Communicate and disseminate information at a child's level of understanding Ability to work collaboratively in teams To be diplomatic and professional at all times	✓ ✓ ✓ ✓		A/I/R
Work circumstances Willingness to undertake an Enhanced Disclosure and Barring Check	✓		A/I/R