

PERSON SPECIFICATION

POST: SEN CO-ORDINATOR

Essential Requirements	Indicative method of assessment
<u>Qualifications</u> ◆ Qualified Teacher status ◆ Evidence of participation in regular professional development and further professional study ◆ Evidence of SEN training	Application Form Application Form Application Form
<u>Experience</u> ◆ Successful teaching experience in a secondary school ◆ Significant contribution to SEN provision and development ◆ Has led, or made a major contribution to a project or initiative	Application Form/References Application Form/Interview/References Application Form/Interview/References
<u>Knowledge</u> ◆ Knowledge of the 1993 Education Act and SEN Code of Practice ◆ Understands and is familiar with types of provision and appropriate teaching and learning strategies. ◆ Knowledgeable about monitoring, evaluation and review strategies	Application Form /Interview/References Application Form/Interview/References Application Form/Interview/References
<u>Skills/Abilities</u> ◆ Teaching to a high standard and inspiring students ◆ Good classroom management ◆ Managing change effectively ◆ Effective communicator with good interpersonal skills ◆ Leadership and organisation ◆ Clarity of vision and thinking ◆ Management of resources	Interview/References Interview/References Interview/References Interview/References Interview/References Interview/References Application Form/Interview/References Interview/References

* Interview may incorporate a form of assessment

◆ Evidence of a commitment to an equal opportunities policy both in service delivery and employment ◆ Able to encourage parents to work co-operatively with the school and involve them in their child's education.	
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