



**Great and Little Shelford CE (A) Primary School**  
**Inclusion Leader (also known as SENDCo)**  
**Person Specification 2022**

**Essential experience and characteristics:**

The school is seeking to appoint an enthusiastic, organised and compassionate SENDCo to join our excellent staff team.

All staff are expected to follow the school's child protection procedures and take all appropriate steps to promote children's well-being and self-esteem.

All staff are expected to follow the school's data protection procedures and take all appropriate steps to safeguard children's personal information.

All staff are expected to lead and live out our school's vision, in-line with the aims of a Church of England school with all that implies for its Christian ethos.

All staff are expected to be committed to continuous professional development and applying a reflective approach to their practice.

We require the candidate to have excellent literacy and numeracy skills, be proficient in the use of ICT and to have experience of the current Primary National Curriculum, especially with respect to assessment.

The candidate must be able to demonstrate the ability and willingness to work with children of all abilities and needs, leading reasonable adaptations for any pupils requiring them.

Given the nature of the role and in working with multiple internal stakeholders and outside agencies, we shall look for evidence of excellent working relationships with children, staff, parents and governors. The ability to work collaboratively and be flexible is expected. Previous examples of successful teamwork will be discussed.

The school and village community is very closely-knit. This is reflected in the school's vision and there is an expectation that all staff will contribute to the wider life of the school through promoting our community-focused approach.





**Great and Little Shelford C E (A) Primary School,**  
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[www.shelfordschool.org.uk](http://www.shelfordschool.org.uk)

Headteacher: Mr. Chris Grey PGCE, MEd

A strong understanding of a variety of approaches to support pupils, staff and parents is expected, along with an understanding of various assessment routes and pathways – including the application process for EHCPs.

### Desirable knowledge and skills:

- Current or previous experience as a SENDCo;
- SENDCo Award in progress or completed;
- Further degree / study / a passion for further study or leading research;
- Transferable skills that provide specialist support to one or more curriculum areas;
- Prepared to be involved in the community life of the school e.g. attending collective worship; supporting at lunchtime; community events.

