

Inclusion Manager – Person Specification July 2025	
ESSENTIAL	DESIRABLE
<ul style="list-style-type: none"> Willing and able to obtain satisfactory Enhanced DBS clearance for schools 	<ul style="list-style-type: none"> Understanding of safeguarding requirements and how to promote the welfare of children.
<ul style="list-style-type: none"> Evidence of Right to work in the UK 	<ul style="list-style-type: none"> Previous experience of working with secondary age students
<ul style="list-style-type: none"> Suitable person to work with children 	<ul style="list-style-type: none"> Educated to at least Level 2 (GCSE 4 -9 or equivalent) in English and Maths
<ul style="list-style-type: none"> Good communication skills with adults and children - both oral and written 	<ul style="list-style-type: none"> Educated to at least Level 3 (A levels or Equivalent)
<ul style="list-style-type: none"> Resilient and able to deal effectively with a dynamic environment 	
<ul style="list-style-type: none"> Excellent time management and effective organisation skills 	
<ul style="list-style-type: none"> Ability to display 'calm leadership' 	
<ul style="list-style-type: none"> Diplomatic, discerning and able to deal with confidential information 	
<ul style="list-style-type: none"> Able to build appropriate professional relationships with students and colleagues 	
<ul style="list-style-type: none"> Confident and able to inspire others 	
<ul style="list-style-type: none"> Relentless belief in young people and a desire to help them overcome barriers to achievement 	
<ul style="list-style-type: none"> Can use initiative within boundaries – problem-solver with a “can do” approach 	
<ul style="list-style-type: none"> Flexible, team player 	