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| Post Title | **Inclusion Manager** |
| Place of Employment | **Based at Aughton Junior Academy\***  Aston Community Education Trust |
| Hours of Work | **37 hours per week**  Term Time Only  Including working 2 out of 5 INSET days each academic year as directed by the school, with availability to work any or all of the remaining 3 INSET days at short notice should the need arise, and for which additional payment will be made |
| Salary | **Band G** points 19-23  **£25,481 - £27,741 (Pro-rata £22,051 - £24,007)**  (plus an additional 1 week of pay if the appointee has 5 years or more continuous service with the Local Authority) |
| Appointment | **Permanent** |

We are seeking to appoint a dynamic and enthusiastic Inclusion Manager to support the learning and teaching of all pupils across the academy. The Inclusion Manager will lead a team of inclusion colleagues and will work to support raising the attainment of our most vulnerable learners across the academy. The successful candidate will ideally have experience of applying safeguarding and child protection policies and procedures, and of multi-agency working.

This is an exciting role and is seen as a key appointment in developing the progress of pupils within the academy.

You will be:

* able to work alongside the SENDCo, ACET Inclusion Lead and Assistant Inclusion Managers to plan and deliver innovative and appropriate learning activities
* able to effectively and efficiently manage and deploy resources
* able to contribute to CPD of colleagues in the academy and the wider trust
* committed to promoting positive values, attitudes and behaviour
* able to interest, engage and motivate pupils to work hard
* able to advance pupils’ learning in a range of classroom settings
* able to communicate effectively with stakeholders through leading regular review meetings, correspondence and written reports

The role is based at Aughton Junior Academy but may involve working at other academies within the trust.

For further information and to apply, please visit [www.astonacademy.org](http://www.astonacademy.org) and follow the link to the vacancies section, or contact Melanie Denton if you have any difficulties on 0114 2872171. Applications should be returned to [vacancies@astoncetrust.org](mailto:vacancies@astoncetrust.org). The closing date for applications is 9.00am on Monday 17th January 2022.

We undertake to make any ‘reasonable adjustments’ to a job or workplace to counteract any disadvantages a disabled person may face. This post involves working with children and therefore if successful, you will be required to apply for a disclosure and barring services check at an enhanced level. Further information about the Disclosure Scheme can be found at [www.homeoffice.gov.uk/dbs](http://www.homeoffice.gov.uk/dbs)

Aston Community Education Trust are committed to safeguarding and promoting the welfare of children and young people, and expect all staff and volunteers to share this commitment.

Please note if you have not received a reply within three weeks, your application has been unsuccessful.