

**Person specification**

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| criteria | qualities |
| **Qualifications  and training** | NVQ Level 3, 2 A levels or equivalent  Qualification or relevant experience working with children with SEND or other support needs (e.g. short-term behavioural problems) |
| **Experience** | Experience working in a school environment or other educational setting  Experience working with children / young people with SEND and/or short-term difficulties (e.g. behavioural difficulties, mental health, physical disabilities)  Experience supporting and working with parents of young people with SEND / additional needs  Experience planning and delivering targeted interventions |
| **Skills and knowledge** | Understanding of the graduated approach to SEND  Assessment of individual pupils  Tailoring plans and interventions to individual pupils  Assessment and other data analysis and tracking  Knowledge of external agencies in the local area who may be called on  Safeguarding of children and young people  Excellent personal literacy and numeracy skills  Good organisational and administrative skills with great working knowledge of Microsoft packages with emphasis on excel. |
| **Personal qualities** | Patient and calm  Desire to provide the best possible opportunities for all pupils  Able to create good relationships with children, staff, parents and external agencies  Organisation, time management, proactive and self-motivated |