



Person Specification

Post Title: Inclusion Mentor (Primary phase)

Characteristics	Essential	Desirable	Evidence
Qualifications	Good education to GCSE level including English and Maths.	Certified LSA qualification.	A
	Minimum Level 3 NVQ/NNEB/TA.	Relevant SEND qualifications.	A
		Evidence of continuous professional development.	A
Experience and Knowledge	Experience of working within an education or health care setting.	Working with a range of agencies.	I, R
	Experience of working within education with a numeracy/literacy focus.	Experience of working with a child with ASD	A, I
	Ability to support the subject teachers in the planning of lessons.	Have an understanding of the curriculum and age expectations.	A, I
		Experience of working in a SEND department in a school.	A,1
Skills	Excellent verbal and written communication skills.	Ability to analyse data effectively.	A, I
	Strong Literacy Skills	Confident in using ICT.	R, I
	Ability to work effectively as part of a team.		I
	Ability to break down information so it can be easily relayed.		A, I
	Be well organised, forward thinking and be able to problem solve.		A, I, R
Personal Attributes	Committed to the well being of children and young people.	Understanding of health and safety	A, I
	Patient and has the ability to relate to young people.		A, I

A-Application

I-Interview

R-Reference

	Passionate, enthusiastic and positive. Willingness to learn.		A, I
	Good health and attendance record		R