



CHARLTON SCHOOL

*Taking PRIDE in Progress and Partnership,
with Learning at the Heart of all we do.*



Support Staff Application Pack



Principal: Mr McNaughton

Apley Avenue, Wellington, Telford, TF1 3FA
Telephone 01952 386800
or visit our website at www.charlton.uk.com



“Building Knowledge. Developing Character. Inspiring Futures”

Charlton is a successful and popular 11-16 comprehensive school. We are well established and respected in our local community, with a consistent record of high standards. This is attributed to good examination results and acknowledges our caring and supportive values-based culture. We are a truly comprehensive school, admitting children from over 20 primary schools, with students' prior attainment at KS2 broadly in line with National Average, with a slight bias towards higher ability range.

At Charlton, we take pride in students' progress. We nurture happy, healthy young people who have the knowledge, academic achievement, and strength of character to lead safe and successful lives in modern Britain, preparing them for their next steps in education or employment with a thirst for lifelong learning. Our curriculum is broad, rich, and matched to individuals' needs.

We are committed to delivering a broad, balanced and knowledge rich curriculum enabling students to achieve their best and ensuring they are well equipped for the future. Our curriculum plans for the needs of all learners, as they progress through their five years in our care, providing opportunities for enrichment to develop wider aspects of learning. We aim for all our students to enjoy school, excel in their studies, and attain outstanding outcomes.

We see each student as an individual and encourage them to build their unique character through our personal development programme. Our curriculum is enhanced by a wide range of sustained enrichment opportunities, enabling students to discover and nurture their talents and interests.

Vision

Our vision is to nurture happy, healthy young people who have the knowledge, academic achievement and strength of character to lead safe and successful lives in modern Britain, preparing them for their next steps in education or employment with a thirst for lifelong learning.

Ethos

- ✓ **Pastoral care.** We ensure that every member of our school community knows that we are committed to supporting their physical health, safety and emotional wellbeing.
- ✓ **Behaviour.** Relationships between staff and students are based on our core values: respect, responsibility and resilience. Clearly stated standards of behaviour are to be upheld by all.
- ✓ **Belonging.** We celebrate our differences and show respect for our community. Students understand and develop their role as active and responsible citizens and are equipped with the skills to challenge discrimination.
- ✓ **Curriculum.** We are committed to delivering a broad, balanced and knowledge rich curriculum to enable students to achieve their best and be well equipped for the future.
- ✓ **Co-Curriculum.** Our curriculum is enhanced by a wide range of sustained enrichment opportunities, enabling students to discover and nurture their individual talents and interests.
- ✓ **Facilities.** Our new building provides a clean, bright, safe and stimulating learning environment with state-of-the-art equipment.
- ✓ **Celebrating success.** We celebrate success at all levels. Students are encouraged to apply a growth mindset to both their academic and personal progress.
- ✓ **Partnership.** We have well established links with our local community and view partnerships with the Learning Community Trust, wider community partners and our families as central to our success.

Core Values

Our ethos is built around three core values: **Respect, Responsibility and Resilience.** We expect all members of the Charlton community to exhibit these values at all times.

Underpinning our vision and values are our shared character virtues:

Gratitude: feeling and expressing thanks.

Compassion: exhibiting care and concern for others.

Humility: estimating oneself within reasonable limits.

Justice: acting with fairness towards others by honouring rights and responsibilities.

Courage: acting with bravery in fearful situations.

Integrity: having strong moral principles and standing up for what you believe in.

Honesty: being truthful and sincere.

We are tremendously proud of our new school building. Our new build school opened in June 2016 and provides first rate facilities, which are purpose-built for learning in the 21st century. Additional investment in state-of-the-art ICT, Sports, Expressive Arts, Science and Technology equipment have been a great boost to curriculum areas. We firmly believe that the facilities strengthen engagement across the school and give students relevant learning experiences, preparing them for their next steps in education.

Charlton School converted to become an academy in December 2018 and is part of the Learning Community Trust. We believe the Learning Community Trust to be an ideal partner for us, as we have a similar vision and values for providing the highest quality of education for the community in this part of Telford.

The curriculum is organised into nine curriculum areas with colleagues working collaboratively to support the complete learning experience. We currently implement a two-year KS3 programme, followed by a three-year KS4 where students make their option choices at the end of Year 8 in most areas.

Within curriculum areas, our teams consider the views of learners using student self-evaluation as part of their assessment procedures. This gives learners the opportunity for reflection and to improve good practice. Students are encouraged to share their views and opinions and play a key role in shaping the future of our school. Students take tremendous pride in what they do and have a sense of loyalty with good relationships with staff.

We are fully committed to a policy of inclusion and we aim to integrate all students fully into the life of the school. To this end we acknowledge the fact that all teachers are teachers of Special Educational Needs and Disabilities and our ethos is one of helping both staff and students to thrive in an inclusive environment. All children admitted to the school, including those with disabilities, have access to the full curriculum offered by the school.

As a school we have a wide range of extra-curricular activities supported through our partnership work with many outside agencies. This, linked with our work to promote community cohesion, provides our young people with every opportunity to meet their potential. Our curriculum is enhanced by a wide range of sustained enrichment opportunities, enabling students to discover and nurture their individual talents and interests. Students apply a growth mindset to both their academic and personal progress and we celebrate success at all levels.

Students are guided by our strong pastoral system, with experienced staff who support their learning. All students have Form Tutors who serve as mentors to track their academic and personal progress. Heads of Year and Pastoral Managers offer further leadership, coaching and support. We ensure that every member of our school community knows that we are committed to supporting their physical health, safety and emotional wellbeing.

We wish for Charlton students to be seen both in school and by the wider community as mature, confident, responsible citizens who wear their uniform with pride. As a school, we celebrate diversity and have well established links with our local community. We view partnerships with feeder schools, community partners and families as central to our success.

We look forward to welcoming you into our school community.

Mr Andrew McNaughton
Principal

ICT Technician

Information Communication Technology Technician.

Salary:	Scale 2 /3 Points depending on experience (£18,887 to £20,043)
Location:	Charlton School
Contract type:	FULL-TIME
Contract type:	Permanent
Reporting to:	Business & Operations Manager & IDT Strategic Desktop Officer

Charlton is a popular 11-16 co-operative school. We were very excited to move into our new school building in June 2016. We believe in progress through partnership with learning at the heart of all we do. We are a school who have a caring and disciplined environment, combining a degree of formality with good relationships between adults and students

Wellington is a quaint market town, rapidly improving facilities and new housing being built nearby the school. From its central position, Wellington is easily reached by rail and has a large train station in the town. It is close to Shrewsbury and the famous Ironbridge, which is an area of local beauty and historical interest and one of the best in Shropshire!

To support us with our future development and our desire to rapidly be classified by Ofsted as a good school again, we have recently joined a select local MAT. We believe this will be ideal for us, as we have similar vision and values. We will work in partnership towards a shared vision that places students' learning, environments and local communities at the centre of our approach.

Required as soon as possible, a ICT Technician with a driving passion and desire to provide a high level of customer focused support to both staff and students at Charlton School. You will primarily focus on the importance of a reliable service whilst promoting the use of ICT technologies to improve the overall delivery of Education to our students.

Hours of work: 8.00am to 4.00pm Monday to Friday (Flexibility is required)

Informal visits are welcomed, please contact brandon.williams@taw.org.uk to arrange an appointment.

The appointment will be subject to enhanced DBS clearance (including a check on the children's barred list for those working in regulated activity) for the successful applicant. We are committed to Safeguarding and promoting the welfare of children. We follow the Safer Recruitment practices as set out in the Statutory Guidance - Keeping Children Safe in Education. We are also committed to Equality and Diversity. Sorry but CV's will not be accepted

Our school is an equal opportunity employer, so we are committed to the safeguarding and protection of children and individuals. This post is subject to a DBS Enhanced Disclosure.

Closing date for applications: Monday 15th August 2022

Interviews: Wednesday 17th August 2022

Successful applicants will be contacted via phone or email.

Application forms are available from the school website <http://charlton.uk.com/our-school/vacancies>
Alternatively you may contact Cathy McGilvery cathy.mcgilvery1@charlton.uk.com or call 01952 386806.

Main purpose

The main purpose of this role is to primarily support the Strategic Desktop Officer by providing unique and professional ICT support throughout the school. The ICT Technician will be required to act as Deputy in the absence of the SDO and will be expected to be able to provide an adequate level of expertise and knowledge, but seek advice and guidance from vendors and IT service providers if need be. The ICT Technician should be enthusiastic, proactive and be willing to offer the highest level of customer focused support. The school will expect that its values and ethos are supported as are the school's Code of Conduct and applicable policies. It is important that the Technician has good communication skills and can work closely with students and staff.

Duties and responsibilities

- Undertake maintenance of ICT hardware & Software.
- Provide ICT support for lessons, teaching and learning and administration.
- Escalate technical faults appropriately to ICT SDO and liaise with managed IT service provider so the issue is raised with the correct team taking responsibility of this issue until completion.
- Taking responsibility for your own work, prioritising to provide a purposeful, effective, and supportive environment for learning.
- Contribute to the school's ICT development plan to ensure effective and timely implementation within allocated areas of responsibility.
- Liaise with vendors and suppliers of the school on ICT related issues within your remit.
- Technical diagnosis, upgrade, implementation of products and services, including training and creating documentation of the setup within the ICT Technical Reference and help sheets/guides to distribute to staff and students.
- Ensure up to date Asset Inventory (Parago) is maintained whilst managing integrity of other various tracking spreadsheets, including the Technical Reference document. (Repairs/Warranties, Starters/Leavers etc)
- Set up key equipment for delivery of the curriculum.
- Contribute to ICT & Software training and advise School staff as appropriate
- Install and configure new and existing ICT equipment.
- Carry out repairs and maintenance of hardware to maximise efficiency of equipment.
- Ensure the correct disposal of damaged and un-repairable equipment and that the school meets its recycling duties in line with current procedures and legislation, documenting disposals appropriately in Asset Inventory.
- Assist the SDO with orders for consumables, maintenance of the Schools network, assessment of new educational builds, providing a staff training where appropriate and implementation of school initiatives and projects.
- Actively pursue training and accreditation on agreed plans for the school network and system developments and upgrades including software.
- Take responsibility for own professional development, continually keep updated about new initiatives in educational ICT, and contribute to the school as a learning organisation.
- Help to maintain a Help Desk system that ensures requests for work are prioritised and completed in line with the department's standards.
- Problem solve and troubleshoot issues on the staff & students' computers such as software, hardware, configuration and user errors.
- Being the main point of contact for enquiries for the IT department, answering telephone, email and face to face enquiries.
- Ensure a visible presence in the school and have a proactive approach to walking around the school, speaking with Teachers and ensuring ICT is running well.
- Implementation and maintenance of networked services to improve the quality of teaching and learning.
- Processing of fingerprint biometric information and permission documentation for the canteen system in accordance with the GDPR and Data Protection Act (2018).
- Monitor, report and administer the use of the internet, web filtering solutions and other online systems.
- Flexibility to working hours when required, longer days could be required with planned termly projects.

Person specification

Criteria	Qualities
Qualifications Desired but not essential	<ul style="list-style-type: none"> • Qualified to NVQ level 2 or GCSE's at grades A-C, or equivalent • Evidence of continuing professional development with technical awareness training. (Apprenticeship) • Microsoft Certified Desktop Support Technician Qualification. • Microsoft Certified professional in Operating systems. e.g. MCP Installing, configuring administering Windows • Apple certification.
Experience Preferred	<ul style="list-style-type: none"> • Knowledge and experience of good customer service principles and practices. • Application or desktop support experience supporting ICT hardware.
Skills and knowledge Work towards	<ul style="list-style-type: none"> • Strong technical and problem-solving skills with a demonstrated ability to perform desktop support in Windows environment. • Knowledge of current computing technologies related to personal computing in an Education environment, in particular Microsoft Windows and the Microsoft Office suite of applications. • Technical service desk support experience supporting a large customer base. • Knowledge of Apple devices. • Ability to deal with customers in a professional, courteous and unbiased manner, to provide a high-quality customer service. • Ability to communicate effectively with senior management, external organisations, employees and customers. • Ability to work under pressure and meet or exceed personal and team targets and deadlines and be flexible in responding to changing circumstances. • Practical knowledge of the Windows desktop environment. • Good Organisational Skills.
Personal qualities	<ul style="list-style-type: none"> • Develop good relationships with others by behaving with integrity, treating people with respect and leading by example. • Must be highly customer focused. • Must have a positive attitude in all work situations and be pro-active in problem solving. • Willing to take personal responsibility for working ethics and abide by

	<p>Charlton School's Policies and procedures.</p> <ul style="list-style-type: none"> • Ability and willingness to work outside of normal business hours.
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Notes:

This job description may be amended at any time in consultation with the postholder.



ACADEMY APPLICATION FORM

Completing the Application Form

Please read these notes carefully and keep for future reference. They are designed to help you in completing your application form. We want to try and make sure that everyone applying for a job with the Learning Community Trust has a fair chance. Completing an application form is the first stage in the recruitment process which may lead to an interview and the possible offer of a job.

- It is important that you complete all sections of the application form as clearly and fully as possible.
- Please ensure that you have given your name and address accurately so that we are able to contact you.
- We are interested in your experience and any skills or training which show that you meet the requirements of the job for which you are applying. Include non work activities which are relevant.
- We do not ask for many personal details. This is because we do not take into account such things as gender, race and marital status.
- Please do not forget to sign the form.
- If you attach additional sheets to your application form make sure you put your name and the title and location of the post for which you are applying at the top of each page.
- We ask everyone to complete an application form so please do not send a C.V.

Remember we can only decide whom we should interview based on what is written on your application form.

JOBS WORKING WITH CHILDREN

The post for which you are applying will involve working with children. In order to ensure the safety of children, your application will be subject to rigorous pre-employment checks in line with Department for Education Statutory Guidance, Keeping Children Safe in Education.

PLEASE READ THIS INFORMATION CAREFULLY, DETACH AND KEEP THESE NOTES.

Apley Avenue, Wellington, Telford, TF1 3FA Tel: 01952 386800 Fax: 01952 386805

E-mail: school@charlton.uk.com www.charlton.uk.com

- The references you have offered will be taken up. We also reserve the right to contact any other previous employer for a reference.
- We will also take into consideration relevant information received from any source. This may include information held by this authority, for example in Social Care or Education, and information received from other external authorities or bodies.
- You will be required to provide proof of any educational qualifications or memberships of professional bodies that are stated in your application form.
- You will be asked to submit original proof of identification, such as a birth certificate, National Insurance number, passport or driving licence. You will also be asked to submit all marriage certificates in cases where you have changed your name, and previous address details.
- You will have to complete a medical questionnaire and may be required to meet with our occupational health physician if required.

Criminal Record Checks

- This post is covered by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (England & Wales) Order 2019 and the Criminal Justice and Court Services Act 2000. It is also covered by the Protection of Children Act 1999.
- A caution or conviction will not necessarily prevent you from applying for the post. We will consider any previous offences in accordance with our Equal Opportunities Charter. There are, however, certain offences which will prevent you from working with children under the regulations made under the Children's Act, including Schedule 1 offences such as sexual and violent offences.
- You will be required to complete a self-declaration form in relation to any criminal convictions if you are shortlisted for the post and invited to interview. This must be submitted prior to the interview, failure to do so could result in the offer of an interview being withdrawn.
- At interview, or in a separate discussion, we will ensure that an open and measured discussion takes place on the subject of any offences or other matter that might be relevant to the position. Failure to reveal information that is directly relevant to the position sought could lead to withdrawal of an offer of employment.
- Prior to any offer of employment being made you will be required to complete a Disclosure Application Form. Once completed this disclosure form will be sent to the Disclosure and Barring Service. The DBS will search Police Force, Department of Health, and Department for Education & Skills records for relevant information. The DBS will inform you of the result of their search and issue you with a DBS certificate. They will also send a notification via the online DBS system to us to confirm whether this check is clear or not. You will still be required to bring in your original certificate to the school for verification.
- We undertake to discuss any matter revealed in a Disclosure with the person seeking the position before withdrawing a conditional offer of employment.

All information given will be treated as strictly confidential and will be stored securely.

For disclosure information and services please visit the DBS homepage on their web site www.homeoffice.gov.uk/dbs.

If you do take up employment it is necessary for you to inform the Headteacher of any cautions, bind overs or convictions you sustain during the subsequent course of your employment.

IMPORTANT

WE WILL REPORT ALL PERSONS TO THE RELEVANT AUTHORITIES WHO ATTEMPT TO OBTAIN EMPLOYMENT WHILST THEY ARE BARRED FROM WORKING WITH WORKING WITH CHILDREN.

Privacy Notice under the Data Protection Act (General Data Protection Regulations from 26th May 2018)

We are collecting Personal Identifiable Information to enable us to process your job application and to monitor against statutory requirements e.g. Equality Act 2010. This information is being processed under DPA – Schedule 2 (2a) (GDPR 2018 -Article 6 (1) b) and DPA – Schedule 2 (2a) (GDPR 2018 – Article 9 (2) b).

If you are successful and subsequently appointed this information will be used for the purpose of:

- contractual obligations as an employer
- to keep you informed on matters relating to your employment
- detection and prevention of fraud and over payments from the public purse
- completion of statutory returns
- improving the management of its workforce data across the sector
- enabling development of a comprehensive picture of the workforce and how it is deployed
- informing the development of recruitment and retention policies
- allowing better financial modelling and planning
- enabling monitoring of protected characteristics to support compliance with the Equality Act 2010
- supporting the work of the School Teachers' Review Body, if you are a teacher

This information will be treated as confidential and will not be used when short-listing or deciding on whether an applicant is successful or unsuccessful in obtaining employment. If you are successful in obtaining employment with us, we will retain this information for the period of your employment and following 6 years following the end of your employment.

If you are unsuccessful in obtaining employment your data will be retained for 6 months from the time of applying, once it reaches this retention end date it will be deleted/destroyed along with any other information gathered throughout the recruitment process.

We will not share any Personal Identifiable Information collected with external organisations unless, excluding our HR & payroll Provider or unless required to do so by law.

By signing and returning this application form you will be deemed to be giving your explicit consent to processing of data contained or referred to on it, including any information which may be considered to be sensitive personal data.

Equal Opportunity Monitoring

To ensure we meet our commitments in relation to Equal Opportunities we need to collect information about our job applicants. It would help us greatly, therefore, if you would complete the Monitoring Form attached to the application form fully.

- When your application is received the Monitoring Form will be removed before the form goes to those involved in shortlisting for interviews.
- Those involved in shortlisting and interview will not know what information is on the Monitoring Form.

If you require any help or have any questions about the recruitment process, or you are unhappy about the way you are treated or have any suggestions as to how we can do better, please contact the school directly.

Whatever the outcome of your application, thank you for the interest you have shown in working us.



EMPLOYMENT APPLICATION FORM FOR ALL STAFF

Please complete the relevant parts of this form

Job Title :	Application to be returned to:
Closing Date:	
Vacancy Number:	or alternatively email it to:

1. PERSONAL DETAILS (BLOCK CAPITALS PLEASE)

Surname/Family name	Initials	Contact Tel No . Email Address
Correspondence Address Postcode	If this post is available for job share, do you wish to be considered on this basis?	
Teaching posts only Teacher Reference No:		

2. EDUCATION AND TRAINING

Please give details of secondary, further and higher education, examinations passed, other relevant training undertaken and memberships of any professional bodies. Please note that you will be asked to bring along original certificates at the interview if you are shortlisted.

Name of School/College/University/Professional Body/Institution	Period of study or Membership	Subject and type of qualification or course	Grade/Membership Number

3. CURRENT OR MOST RECENT EMPLOYMENT

Post Title	
Employer and Address: Tel. No. May we contact you on this number?	Date appointed: Date left (if applicable): Reason for leaving:
Present wage/salary £ Please specify type and value of any allowance included in the above	Notice required/date available for employment

4. PREVIOUS EMPLOYMENT/EXPERIENCE

Starting with the most recent please list previous experience. All time since leaving full time education should be accounted for. Additional sheets may be added.

Name and address of Employer	Post Title/Brief outline of duties (including Salary/Grade)	Dates	Reason for leaving

5. GAPS IN EMPLOYMENT

Please provide information about any gaps in education or employment history here:

6. SUPPORTING STATEMENT

Please set out below any further information which you feel supports your application. This should include a description of your duties and responsibilities in your current or most recent post, and an organisation chart showing your post in relation to others. Include any other experience that you feel is relevant to your application. In completing this section take as a guide the contents of the job description and person specification of the post for which you are applying.

For teaching posts please include details of your induction / probation, if appropriate, and if newly qualified, details of your teaching practice if you have not previously covered this.

Use a separate sheet if necessary, ensuring that each additional sheet bears your name, and the title and location of the post for which you are applying. C.V.'s are not accepted and if included will not be forwarded to the shortlisting panel.

7. REFERENCES

Please give details of two referees whom we may ask about your suitability for the post. One of these should be your current or most recent employer. Referees must not be related to you. References will normally only be taken up if you are selected for interview. We reserve the right to approach your current and **any** previous employer.

Please note that if this is a post working with children or vulnerable adults, references **will** be taken up prior to interview. If you have any questions regarding this please contact the school directly. If you inform your referees that you have put their details forward it may reduce delays if references are requested.

*Please indicate if this is a work or personal referee.

1. Name Address Tel. No. Email: Occupation Work/Personal*	2. Name Address Tel. No. Email: Occupation Work/Personal*
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8. OTHER INFORMATION

Are you, to your knowledge, related to any of our employees or members of our Governing Body/Board of Trustees?

If yes, please give details:

Name	Relationship
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Criminal Convictions

Should you be shortlisted for interview you will be asked to declare on a separate form whether you have any convictions, cautions, reprimands or final warnings that are not "protected" as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013)

All guidance and criteria on the filtering of these cautions and convictions can be found in the [DBS filtering guide](#)

9. YOUR SIGNATURE

I certify that details provided on this form and supporting papers are true. I understand that the provision of false or misleading information given in response to any questions on this form or the failure to disclose information will result in the termination of any contract of employment entered into, or the withdrawal of any offer of employment. I also hereby give my explicit consent to the processing of data contained or referred to on this form, in accordance with the Data Protection Act 1984 and any subsequent legislation.

Signature of applicant

Date

For office use only

Reason for not shortlisting

Reason for not appointing

**IN ORDER FOR US TO MONITOR OUR COMMITMENT TO EQUALITY OPPORTUNITIES PLEASE
COMPLETE THE FORM OVERLEAF**

EQUAL OPPORTUNITIES MONITORING FORM

In order to measure the effectiveness of our commitment to Equal Opportunities, we need to collect information on people who apply for our jobs. To enable us to do this, please complete the details below. Some of the information on this form may be considered sensitive personal data under the Data Protection legislation and by completing and returning this monitoring form, you will have deemed to be giving your explicit consent to the processing of the data for Equality Monitoring purposes.

This information is separated on receipt of your form and is not seen by anyone involved in short listing your application. You do not have to complete all of this section if you don't want to.

Please complete in **BLOCK CAPITALS**

Post Title:.....**Job Reference:**.....

Full names (including name and surname(family name)): **Mr/Mrs/Miss/Ms/Dr/Other**.....

.....

What is your date of birth? __ / __ / ____ **What is your gender?** Male ☐ Female ☐

Do you have any long-standing illness or disability that limits your daily activity?

Yes ☐ No ☐ Rather not say ☐

Are you caring for someone who has a long-standing illness or disability that limits their daily activities?

Yes ☐ No ☐ Rather not say ☐

Do you belong to any particular religion or hold particular beliefs?

Christian ☐ Hindu ☐ Muslim ☐ Sikh ☐ Other (please state) No religion ☐

Rather not say ☐

What is your ethnicity (please tick ✓)?

White		Mixed/multiple ethnic groups		Asian/Asian British		Black/African/ Caribbean/Black British		Other ethnic group	
English/Welsh/ Scottish/ Northern Irish/British		White and Black Caribbean		Indian		African, please write country of origin		Arab, please write country of origin	
Irish		White and Black African		Pakistani		Caribbean		Chinese	
Gypsy or Traveller		White and Asian		Bangladeshi		Any other Black/African/ Caribbean/ Black British background, please write in		Any other ethnic group, please write in	
Polish		Any other mixed/multiple ethnic background, please write in		Any other Asian background, please write in					
Any other white background, please write in									

What is your sexual orientation? Straight/heterosexual ☐ Lesbian/Gay ☐ Bi-sexual ☐ Rather not say ☐

Would you describe yourself as trans-gender? Yes ☐ No ☐ Rather not say ☐

Are you an agency worker? Yes ☐ No ☐

Are you currently employed by us? Yes ☐ No ☐

If YES please enter your employee number.....

How did you find out about this vacancy?.....

Apley Avenue, Wellington, Telford, TF1 3FA Tel: 01952 386800 Fax: 01952 386805

E-mail: school@charlton.uk.com www.charlton.uk.com