



## Secondary ITT Lead

**Job Title:** Secondary ITT Lead

**Salary:** £38,223 - £42,403 (FTE)

**Responsible for:** Delivering on ITT elements of the Teaching School Hub

**Contract Type:** Part time (3 days a week)

**Application Deadline:** 5<sup>th</sup> June 2024

**Interview Date:** 11<sup>th</sup> June 2024

**Start Date:** August 2024

The ITT Lead at the Teaching School Hub will be responsible for delivering on all Initial Teacher Training elements of the Teaching School Hub, including trainee and mentor ITT curriculums.. The Hub covers approximately 209 schools in the designated area as well as working with schools across the Diocese of Nottingham and other areas of the East Midlands. The LRTSH will work with partnership organisations and schools across Charnwood, Hinckley and Bosworth, Melton, North West Leicestershire, Rutland and beyond.

The ITT Lead will lead the facilitation and progress monitoring of the Leicestershire and Rutland Initial Teacher Training programme, managing relationships with senior stakeholders in schools, delivering training and bespoke support to trainees and mentors as well as recommending trainees for QTS to the accredited provider.

### **Main responsibilities:**

#### **Deliver Initial Teacher Training**



- Develop and deliver the Hubs Initial Teacher Training SCITT working with key partners, across MATs, LA funded schools and national partners.
- Management of ITT administration staff
- Embed evidence-informed practice in all parts of ITT delivery, supporting schools' engagement with the role out of Initial Teacher Training.
- Supporting with recruitment of trainees onto the SCITT.
- Effectively use a robust Quality Assurance framework to ensure the quality of all Initial Teacher Training provision, ensuring appropriate training and support is in place for Schools and trainees.
- Build and market the ITT provision.
- Communicate with Key Stake holders around ITT requirements and hold these to account if not met.
- Remain up to date with key policy reforms and research communicating these clearly to stakeholders.
- Be a highly effective Facilitator for both Trainees and Leaders undertaking Professional Development, providing a model to other Facilitators whilst working with National Lead Providers to ensure that training materials are improved over time.
- Manage a portfolio of trainees, mentors and senior leaders across the local area.
- Make final recommendations for QTS sign off.

**St Thomas Aquinas Catholic Multi Academy Trust/ Wider Responsibilities**

- To work with the school teams to support the development of staff across the Trust.
- Act as a positive advocate for the Trust.
- Support the growth and development of the Trust.
- Support the Catholic mission, vision and values of the Trust.
- Engage with the Trust central team as required, working in a collaborative and positive way with the wider team.
- To maintain a commitment to your own professional development, ensuring that you engage with wider educational research and thinking so that you can continue to effectively contribute to the strategic vision of the LRTSH.
- Be aware of and comply with all Trust policies and procedures.
- Work in a flexible way to respond to the needs of the Trust and to fulfil other duties and responsibilities appropriate to the grade and role as and when required.

	Essential	Desirable	Evidence*
<b>Experience</b>			
Working in or have worked in education.	X		A
Have Qualified Teacher Status	X		
Experience of developing ITT or Early Career Teachers and/or their mentors.		X	A/I
Experience of delivering training or CPD to teachers or other adults.	X		A/I
Experience of co-ordinating a geographically spread team.		X	A/I
Experience building collaborative partnerships and networks	X		A/I
Experience of writing detailed support plans		X	A/I
Experience of using Instructional coaching as an improvement tool for teachers		X	A/I
Working as part of a team	X		A/I
Experience of prioritising workload, time management and conflicting priorities	X		A/I
A track record of strong people management	X		A/I
Holding an NPQ in Leading Teacher Development or willingness to work towards this.		X	A/I
Experience managing data to track progress		X	A/I
Understanding of HR systems and processes		X	I
<b>Qualities</b>			
Innovator with strong sense of moral purpose	X		A/I
Proactive and independent worker with strong work ethic	X		I
Team player who builds strong working relationships with staff quickly	X		I
Positive attitude and resilient	X		I
High levels of emotional intelligence	X		I
Excellent communication skills- able to adapt to audience and situation quickly	X		I
Adaptable problem solver	X		I
Reflective with a clear understanding of educational research, writing and thinking	X		I

Teaching  
School  
Hub

Leicestershire and  
Rutland  
Teaching  
School Hub

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@LRTSHub

Other			
Demonstrate an understanding of the St Thomas Aquinas Catholic Multi Academy Trust vision and values, and how they will/do align themselves	X		I
Have a positive attitude to personal development and training	X		I
Open to learning and change	X		I
Committed to putting children's education first	X		I
A willingness to undertake work outside normal working hours - prior notice given	X		I
Commitment to collaborative working and Hub-wide activities	X		I
Ability to travel to all Hub sites and across the identified locality	X		I
Although this is not a post reserved for a practicing Catholic, the successful applicant is expected to sign the CES contract	X		I

The St Thomas Aquinas Catholic Multi Academy Trust is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. An enhanced DBS check is required for the successful candidate.

For more information about the role and the Teaching School Hub please contact the Director of the Teaching School Hub - [kshepherd@lrtshub.org.uk](mailto:kshepherd@lrtshub.org.uk) or book a meeting here: <https://calendly.com/lrtshub-director/30min>

