

Intervention Tutor - English

Job Description

Job Purpose

- To support students who are underachieving.
- Contribute to raising standards of Pupil Premium attainment.
- To contribute towards the positive learning experience received by students.
- To Promote and support the vision and values of Reigate School and the Greensand Multi Academy Trust.

Key Accountabilities:

- To perform data analysis and identify students who require intervention.
- To hold individual and small group tutoring/mentoring sessions with identified students.
- To monitor student progress in English.
- To keep detailed records of interventions for all students within their remit.
- To attend Impact meetings as required.
- To liaise with appropriate staff to identify students who are underachieving.
- To liaise with parents of underperforming children.
- To support students in English lessons.
- To delivery Literacy Intervention Programmes to small group interventions.
- To carry out all such other duties as your Line Manager may reasonably direct.
- To lead homework interventions and support Pupil Premium children in Homework Club.
- To be a Form tutor, supporting the form with attendance, behaviour, and attainment.
- To carry out other reasonable duties commensurate with the post as required and as directed by the Headteacher of members of the Senior Leadership Team.
- To be adaptable to departmental practice and to perform other reasonable tasks as requested.

Reporting to: A member of the Senior Leadership Team

Qualifications and Experience:

Desirable -

- Evidence of further education or training.
- Experience of working with young people in a school/education environment.

Skills -

- To be able to analyse data.
- To be able to plan and organise own work schedule.

- To be able to undertake administrative tasks.
- To be confident using IT (Word, Excel, SIMs).
- To be able to communicate effectively.
- To be able to motivate students to learn.
- To be able to think through and implement strategies to enhance student learning.

Personal Qualities -

- Patient.
- Hardworking and committed.
- Enjoyment of working with children.
- To be able to work effectively and sensitively with students and colleagues.
- To be flexible and responsive to change.
- To be enthusiastic and have the ability to motivate others.