

JOB DESCRIPTION

Job Title: Interventions Lead

Contract term: Permanent

Hours of work: full time, 36.5 hours per week plus banked hours, to be worked during term-time
Typically: M-Th 8-5, F: 8-4.30 (with some flexibility)

Salary: Grade 4 + TA SEN

Purpose of Job Role:

- To take specific responsibility and accountability for the day-to-day management and organisation of interventions delivered within the Centre.
- Have overall responsibility and accountability for interventions within the Centre ensuring curriculum continuity and progression.
- To ensure that programmes devised for pupils are in line with their needs as laid out in their EHCP and contribute towards the achievement of agreed outcomes.
- To lead on delivering interventions to support pupils and raise achievement of the lowest achieving pupils.
- Deliver and demonstrate support and interventions to pupils i.e., one to one, small group and class as appropriate.
- To be able to have an impact on educational progress of all pupils in their Centre by identifying the gaps and recommending appropriate interventions.
- Lead regular meetings concerning interventions within the Centre.
- Take a lead role in identifying training opportunities for support staff to learn about intervention strategies.
- To be an excellent classroom practitioner who will be able to enhance the educational progress of all pupils and not just their assigned pupils.
- To take responsibility for promoting and safeguarding the welfare of young children within the school.

Duties and Responsibilities:

- Contribute to and evaluate the success of the Academy Development Plan relevant to interventions.
- Together with the Centre Management Team, contribute to, monitor, and review pupil progression and achievement through data analysis and target setting in your Centre.
- To plan and deliver appropriate and challenging interventions to specific groups of pupils
- To oversee the interventions provider by external providers e.g. Mentors etc
- Ensure that appropriate provision is provided to all pupils with provision mapping.
- Support the school Quality Assurance process for interventions including lesson observations, monitoring of standards, and bringing about improvement.
- Develop and implement robust systems for identifying pupils who require additional support through intervention.
- To keep abreast of new developments/initiatives in both special needs education and mainstream education.
- Keep parents / carers informed about their child's progress on a regular basis.
- Report to the SLT on the effectiveness of the provision of intervention on a regular basis
- Participate in the Academy's Performance Management/Appraisal process and, in collaboration with the Senior Leadership Team, to be responsible for planning his/her own professional training and development and that of other Support Staff (specifically Teaching Assistants)



- To act as a role model and set high expectations of conduct to ensure that good behaviour is maintained.
- To keep appropriate records, as agreed, to enable objective and accurate feedback to all stakeholders on the quality of interventions offered.
- To ensure accurate registers are logged of interventions on Arbor according to Academy procedures.
- To be aware of and comply with policies and procedures relating to safeguarding , equal opportunities, health, safety, security, confidentiality and data protection, reporting any concerns to the appropriate person in order to maintain a safe and secure learning environment for pupils.
- To implement Academy policies and procedures.

Other responsibilities:

1. Take personal responsibility for promoting and safeguarding the welfare of children and young people he/she is responsible for or comes into contact with.
2. Undertake and participate in relevant CPD and appraisal arrangements.
3. Follow all organisational systems and procedures.
4. Abide by and adhere to all academy policies and practice including health and safety.
5. Support and promote diversity and equality of opportunity for all.
6. Follow data protection procedures and treat with confidentiality any personal, private or sensitive information about individual pupils, staff and/or associated organisations.
7. Promote and support inclusive practice.
8. To observe the Academy's Equality Policy will be required
9. Set an example of personal integrity and professionalism in line with the staff Code of Conduct.
10. To be flexible to work across all JBA settings as the needs of the Academy dictate.
11. To promote value systems as defined within Keeping Children Safe in Education and to support inclusive practice.
12. To perform other such duties as the line manager, Vice Principal or Principal may from time to time determine.

By signing this Job Description, you are also consenting to disclose any warnings, convictions and reprimands whilst in employment as soon as it is practically possible.

New post holders are also consenting to annually renew their Update Service subscription.

Team/s: Centre support staff

Responsible to: Centre Leader/Assistant Centre Leader (T&L)/SENCo

Responsible for:

Job description issued after consultation

Signature of the Principal.....

Date

Copy received by

Signature of the Post holder.....

Date



