

PERSON SPECIFICATION

Section: IT	Job Title: IT Technician
Reports to: IT Manager	
Working Pattern: 37 hours per week	Working Weeks per annum: 52

Factors	Essential	Desirable	Assessment Method
Qualifications	GCSE Grade 5 Maths & English or Equivalent qualifications.	Additional computer related qualifications/experience	Certificates at interview
Knowledge and Skills	Able to use a range of ICT packages. Organisational skills. Problem solving skills. Good communication skills both written and verbal.	Experience working in a school environment. Experience with educational technology and school-specific software.	Application Form Interview
Personal Qualities	Professional attitude. Understands and gets on well with all types of people. A valid drivers license and access to reliable transport. Ability to work under pressure and meet deadlines. Accurate and pays attention to detail. Ethical and operates with integrity, patience and tact. Demonstrates a “can do” attitude including suggesting solutions	Shares knowledge with others and supports their development. Works well in a team as well as independently.	Application Form Interview
Other	Willingness to challenge oneself to continually improve performance. Full Driving Licence is Essential as there will be travel to other CWAT sites required for the role.		Application Form Interview