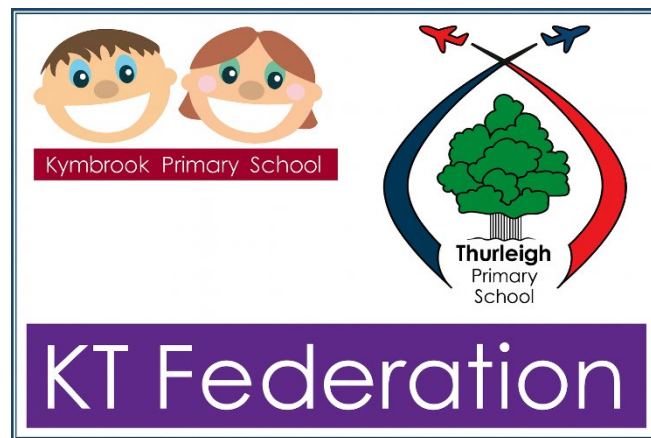


The Federation of Kymbrook and Thurleigh Primary Schools



Key stage 1 Class teacher

Job description

The Federation of Kymbrook and Thurleigh Primary Schools

Main Pay Range Teacher Job Description

Kymbrook and Thurleigh Federation is committed to safeguarding and promoting the welfare of children and young people and requires all staff to share this commitment.

Job title: Class teacher Key stage 1

Educational Establishment: Kymbrook and Thurleigh Federation

Location: Kymbrook

Responsible to: Head of School and Executive Headteacher

Responsible for: Teaching Year 1 and 2

Job Purpose: To provide high-quality teaching and learning for Year 1 and 2 pupils that fosters their academic, social, and emotional development, ensuring progress and readiness for the next stage of education.

Main duties and responsibilities

1. Teaching

Plan, teach, and assess engaging lessons and sequences of lessons for Year 1 and 2 pupils in line with the school's curriculum, plans, and schemes of work to ensure pupils achieve target levels of attainment, progress, and outcomes.

Assess, monitor, record, and report on pupils' learning needs, progress, and achievements, providing clear feedback to pupils, parents, and colleagues.

Set and mark work completed in school and at home to reinforce learning and support pupil progress.

Create a positive, inclusive, and stimulating classroom environment that promotes high standards of behaviour, engagement, and well-being.

Work collaboratively with colleagues, teaching assistants, and parents, and participate in arrangements for preparing pupils for any external assessments or transitions.

2. Whole school organisation, strategy and development

Contribute to the development, implementation, and evaluation of the school's policies, practices, and procedures to uphold and promote the school's values, vision, and strategic priorities.

Collaborate with colleagues on curriculum planning and pupil development to ensure coherent and effective learning experiences and outcomes across the school.

Provide supervision and, where practicable, teaching for pupils in the absence of the timetabled teacher, only undertaking such cover in unforeseen circumstances.

Lead a designated subject area across the Federation by developing and implementing an annual action plan aligned with whole-school and subject priorities, driving curriculum improvement and high standards of teaching and learning.

3. Health, safety and behaviour management

Promote and safeguard the health, safety, and well-being of all pupils in line with the school's Child Protection, Safeguarding, and related policies.

Maintain high standards of behaviour, order, and discipline in accordance with the school's behaviour policy to ensure a positive and safe learning environment.

Implement consistent strategies to support pupils' social, emotional, and behavioural development, fostering respect, responsibility, and inclusion.

Respond appropriately to safeguarding and welfare concerns, following school procedures and reporting promptly to designated staff.

Contribute to creating a culture of safety, respect, and care across the school community through proactive supervision and role modelling.

4. Management of staff and resources

Provide effective direction, support, and supervision to support staff assigned to your class and, where appropriate, to other teachers to ensure high-quality teaching and learning.

Contribute to the recruitment, selection, and induction of teachers and support staff, promoting a collaborative and professional working environment.

Support the ongoing professional development of colleagues through sharing expertise, mentoring, and participating in staff training and performance review processes.

Manage and deploy classroom and subject resources efficiently and responsibly in line with school policies to maximise learning outcomes.

Ensure that all resources, including staff time and materials, are used effectively to support the school's priorities and provide best value.

5. Professional development

Direct and support staff assigned to you, contributing to their professional growth through supervision, collaboration, and participation in appraisal and review processes.

Take part in the appraisal and performance management of yourself and, where appropriate, of other teachers and support staff, fostering a culture of continuous improvement.

Engage actively in your own professional development and training, and contribute to the induction and development of colleagues to enhance the overall effectiveness of teaching and learning across the school.

6. Communication

Communicate effectively with pupils, parents, and carers in line with the school's ethos, policies, and practices to foster positive relationships and support pupil learning and well-being.

Provide regular, clear, and constructive feedback to pupils and parents on progress, achievements, and next steps for improvement.

Work collaboratively with parents, carers, and external agencies to promote inclusion, engagement, and the best possible outcomes for all pupils.

7. Working with colleagues and other relevant professionals

Collaborate effectively with colleagues and other relevant professionals within and beyond the school to support pupil progress, well-being, and whole-school improvement.

Contribute to team planning, moderation, and professional discussions to ensure consistency and high standards across the curriculum.

Participate in administrative and organisational tasks that require professional judgment, including the supervision and direction of support staff to enhance teaching and learning.

Engage positively in school initiatives, meetings, and partnerships that strengthen the school community and promote shared responsibility for success.

8. Fulfil wider professional responsibilities

Make a positive contribution to the wider life and ethos of the school through active participation in events, activities, and initiatives that promote community and belonging.

Support whole-school priorities and improvement plans by contributing ideas, expertise, and professional commitment beyond the classroom.

Uphold and model the school's values, fostering a culture of respect, inclusion, and continuous improvement across the school community.

The postholder must, at all times, carry out their job responsibilities with due regard to Equal Opportunities.

Specific responsibilities as agreed with the Head Teacher as part of the annual Performance Management process.

This job description and related documents provides the standards and framework for Performance Management objectives for a Main Scale teacher which will be set under the Federation's Appraisal Policy. The objectives set will be Specific, Measurable, Achievable, Realistic and Time-Bound and will be appropriate to the teacher's role and level of experience. The appraiser and appraisee will agree the objectives but if that is not possible, the appraiser will determine the objectives. Objectives may be revised if circumstances change. Objectives set for each teacher will contribute to the success of the school and the wider Federation.