



## **THE STOUR FEDERATION CLASS TEACHER JOB DESCRIPTION**

**Play. Make their day. Choose your attitude. Be there.**

### **CORE PURPOSE**

Holding QTS (or equivalent) and an undergraduate degree, you will be committed to attaining the highest standards and expecting excellence from our children.

You will be part of a team that will teach and lead through a variety of innovative and evidence-based approaches including curriculum design, teaching and assessment strategies, use of technology and intervention programmes that will create an environment where every classroom offers outstanding provision for children.

In selecting a teacher to join our team we will be looking for an aspirational person, someone with the ability to help build the commitment of all stakeholders to a culture of constant excellence.

### **PRINCIPLE RESPONSIBILITIES**

- To carry out the duties of a schoolteacher as set out in the 'School Teachers Pay and Conditions' Document.
- To continue to meet the required standards for Teachers' Standards.
- Work with all members of staff, Local Academy Council and the Trust Board of Directors to realise the vision of the school and the Stour Federation Multi Academy Trust, leading practice within your class.
- Promote the school ethos in all aspects of school life.

### **KNOWLEDGE AND UNDERSTANDING**

- Have knowledge of and keep up to date with the National Curriculum and the Agreed Syllabus for Religious Education.
- Understand how pupils' learning is affected by their physical, intellectual, spiritual, moral, emotional and social development and to understand the stages of child development.
- Select and make good use of ICT skills for classroom and management support.
- Be familiar with the school's current systems and structures as outlined in policy documents including the Health & Safety and Child Protection & Safeguarding policies.
- Understand and know how national, local comparative and school data including National Curriculum test data can be used to set clear targets for pupil's achievement.
- Leverage digital and be open to the benefits of working with new and developing technologies.

## **RELATIONSHIPS WITH CHILDREN**

- To ensure that all practitioners establish fair, respectful, trusting, supportive and constructive relationships with children, communicating sensitively and effectively with the children in their care.
- Encourage a culture of listening to children, paying attention to what they say and valuing and respecting their views.
- Ensure all staff demonstrate the positive values, attitudes and behaviour which the setting expects from the children.
- Be a positive role model.

## **PLANNING, TEACHING AND CLASS MANAGEMENT**

- Plan and deliver in relation to the National Curriculum and the Agreed Syllabus for Religious Education with regard for the school's aim statement, own policies and schemes of work, the teaching programme for all children within the class.
- Set high expectations for all pupils and support staff and continually strive to raise standards.
- Provide clear structures for lessons and for sequences of lessons, which maintain pace, motivation and challenge.
- Make effective use of assessment information on pupils' attainment and progress and in planning future lessons.
- Ensure effective teaching of whole classes, groups and individuals, establishing high expectations of behaviour and attainment, so that teaching objectives are met.
- Monitor and intervene when teaching to ensure sound learning and discipline and maintain a safe environment in which pupils feel confident.
- Use a variety of teaching and learning styles to keep all pupils engaged.
- Be familiar with the SEND Code of Practice and identification, assessment and support of pupils with special educational needs.
- Evaluate own teaching critically to improve effectiveness.
- Work as a team to promote high standards in the appearance of all areas of the school and to take good care of all school resources.
- To undertake any other reasonable and relevant duties in accordance with the changing needs of the school.

## **ASSESSMENT AND ACCOUNTABILITY**

- Assess and record each pupil's progress systematically with reference to the Trust's current practice and use the results to inform planning.
- Provide constructive feedback on learning and setting targets for future progress.
- Provide reports on individual progress to the Head of School and parents as required.

## **COMMUNICATING AND WORKING IN PARTNERSHIP WITH FAMILIES AND CARERS**

- Establish fair, respectful, trusting and constructive relationships with families and parents/carers, and communicate sensitively and effectively with them.
- To work in partnership with parents / carers and other family members, providing formal and informal opportunities through which information about children's well-being, development and learning can be shared to improve outcomes.

## **TEAMWORK AND COLLABORATION**

- Establish and sustain a culture of collaborative and cooperative working between colleagues in the classroom, in the school and across the Trust.
- Influence and shape the policies and practices of the setting and share in collective responsibility for their implementation.
- Contribute to the work of a Curriculum Team and, where appropriate, coordinate and implement agreed actions.

## **DEVELOPING SELF AND WORKING WITH OTHERS**

Effective relationships and communication are paramount in a school role and you will be expected to manage yourself and your relationships well. Through appraisal and effective continuing professional development practice, you will be expected to achieve high standards. You will be committed to your own continuing professional development.

This will include:

- Valuing people and treating them fairly, equitably and with dignity and respect to create and maintain a positive school culture in accordance with the values underpinning the school.
- Ensuring own professional learning includes developments in education and informed by research.
- Developing and maintaining a culture of high expectations for self.
- Regularly reviewing own practice and taking responsibility for own personal development.
- Managing own workload to allow for reflection and an appropriate work/life balance.
- Encouraging practitioners in the setting to develop and use skills in information and communication technology to support their work with children and wider professional activities.
- Playing an active role in identifying and finding ways of meeting the professional development needs of practitioners in the setting.
- Adopting a creative and innovative approach towards practice, by being open to opportunities for improvements, and encouraging staff to make suggestions

## **OTHER PROFESSIONAL REQUIREMENTS**

- Understand professional responsibilities in relation to school policies and practices.
- Are aware of the role and purpose of the Local Academy Council and Trust Board of Directors.
- Set a good example in terms of dress, punctuality and attendance.
- Attend and participate in special events, open evenings and children's performances.
- Participate in staff training.
- Attend team and staff development meetings.
- Welcome parental support and assistance in the school.

## **KEY ORGANISATIONAL ACTIVITIES**

The post-holder will contribute to the school's objectives in service delivery by:

- Enactment of Health and Safety requirements and initiatives as directed.
- Ensuring compliance with the General Data Protection Regulation (GDPR).

- At all times operating within the school's Equalities policy: there are no outsiders in our school.
- Commitment and contribution to improving standards for pupils as appropriate.
- Acknowledging customer care and quality initiatives.
- Contributing to the maintenance of a caring and stimulating learning environment for children.

## **SUPPORTING THE STOUR FEDERATION**

As part of the Stour Federation Multi Academy Trust the class teacher will be expected to develop and maintain strong, positive relationships with colleagues in the Multi Academy Trust schools and support initiatives that benefit all schools in The Stour Federation.

## **SAFEGUARDING CHILDREN & SAFER RECRUITMENT**

All schools in The Stour Federation Multi Academy Trust is committed to safeguarding and promoting the welfare of children and young people as required under the Education Act 2002 and expects all staff and volunteers to share this commitment. The class teacher plays a role in this within the school and the post is subject to enhanced DBS disclosure, prohibition and disqualification checks.

The Stour Federation will ensure that :

- The policies and procedures relating to safeguarding and safer recruitment and adopted by the governing body are fully implemented and followed by all staff;
- Sufficient resources and time are allocated to enable the designated persons and other staff to discharge their responsibilities in relation to safeguarding, including taking part in strategy discussions and other inter-agency meetings and contributing to the assessment of children.

## **ADDITIONAL DETAILS**

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

Staff will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

This job description will be reviewed annually and the Executive Headteacher reserves the right to alter the content of this job description, after consultation with the post-holder, to reflect changes to the job or services provided, without altering the general character or level of responsibility.