



Class Teacher Job Description

This job description is based on the Teachers' Standards, and requirements in the School Teachers' Pay and Conditions Document.

Job Details

Job Title: Class Teacher

Salary: MPS (Negotiable)

Hours: Full-time

Contract Type: Permanent

Reporting to: Headteacher

Main Purpose

The teacher will:

- fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document; and
- meet the expectations set out in the Teachers' Standards.

Duties and Responsibilities

Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's curriculum and schemes of work
- Embed the Christian ethos of the school in the classroom
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment
- Differentiate teaching to respond to the strengths and needs of pupils
- Set high expectations which inspire, motivate and challenge pupils of all backgrounds, abilities and dispositions
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge
- Develop a love and respect of the outdoor environment with the pupils in the class
- Uphold our vision in everyday teaching
- Be accountable for pupils' attainment, progress and outcomes

Whole-school Organisation, Strategy and Development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated and consistent outcomes

- Provide support to others who can benefit from your skills

Health & Safety

- Promote the safety and wellbeing of pupils
- Maintain good order among pupils, managing behaviour effectively to ensure a safe and purposeful learning environment through following the behaviour policy
- Ensure risk assessments are submitted for activities and pupils who require it

Professional Development

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching
- Where appropriate, take part in the appraisal and professional development of others
- Seek additional professional development where/when it is needed
- Remain up-to-date with current professional development by engaging in weekly staff meetings

Communication

- Communicate effectively with pupils, parents and carers
- Use ClassDojo to professionally communicate with parents and carers
- Use appropriate communication to reach children of varying ages
- Set a good example of how to communicate with each other

Working with Colleagues and Other Relevant Professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues
- Seek support from colleagues in order to continually upskill

Personal and Professional Conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities
- Follow the school's Code of Conduct
- Follow all the school's policies

Management of Staff and Resources

- Direct and supervise support staff assigned to them and, where appropriate, other teachers
- Contribute to the recruitment and professional development of other teachers and support staff
- Deploy resources delegated to them
- Oversee and lead at least one subject across the whole school (unless an ECT)

Other Areas of Responsibility

The teacher will be required to safeguard and promote the welfare of children and young people and follow school policies and the staff code of conduct.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher.

Person Specification

Criteria	Qualities
Qualifications and Experience	<ul style="list-style-type: none"> • Qualified teacher status • Degree • Successful primary teaching experience
Skills and Knowledge	<ul style="list-style-type: none"> • Knowledge of the National Curriculum • Knowledge of effective teaching and learning strategies • A good understanding of how children learn • Ability to differentiate teaching to meet pupils' needs • Ability to build effective working relationships with pupils • Ability to support positive behaviour and learning behaviour in pupils • Knowledge of guidance and requirements around safeguarding children • Knowledge of effective behaviour management strategies • Good ICT skills, particularly using ICT to support learning
Personal Qualities	<ul style="list-style-type: none"> • A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school • High expectations for children's attainment and progress • Ability to work under pressure and prioritise effectively • Commitment to maintaining confidentiality at all times • Commitment to safeguarding and equality • Always striving to improve practice in order to reach the best outcomes for the pupils in the school

Notes:

This job description may be amended at any time in consultation with the postholder.
Add any other notes of relevance to the role/this document.

Last review date: May 2026

Headteacher's signature: _____ **Date:** _____

Postholder's signature: _____ **Date:** _____