



## Class Teacher (primary)

Salary / grade range	MPS – UPS £30,000 - £46,525 FTE
Contract:	Permanent, full time
Location	Co-op Academy Smithies Moor, Leeds Old Road, WF16 9BB
Reports to	Headteacher

**Purpose of role:** An exciting opportunity has arisen at Co-op Academy Smithies Moor for a professional and inspirational Class Teacher to join a talented and committed staff team.

### Key accountabilities (and specific duties / responsibilities):

- To be an effective classroom teacher
- To work within the stated philosophy and policies of the School
- To provide a rich and varied curriculum
- To be responsible to the Head Teacher through the school management structure
- To carry out effective monitoring of pupil achievement, across the curriculum, and to maintain records
- To maintain a good educational ethos, including the evaluation, control, display, use and storage of teaching materials/resources/books/finances relating to class/curriculum/Key Stage responsibilities.
- To be willing to work in a cooperative and collaborative manner, including teaching in teams.
- To be responsible for general administrative class duties and organise the learning environment and resources to make provision for high quality learning experiences in line with school policy.
- To share responsibility for the learning and physical environment of the school, e.g. displays/ grounds, etc.
- To ensure the health and safety of children and staff is maintained during all activities, both inside and outside.
- To supervise the work of ancillary/support staff as required (including students - both on School Practice or Work Experience).
- To participate fully in the Performance Management process as a job holder.
- To participate fully in the pastoral responsibilities of the school and employ positive behaviour strategies in line with school policy.
- To work in close liaison with parents/carers, giving written and verbal information and explanations and involving them in their child's learning.
- To share knowledge gained with other practitioners and other professionals.

- To lead a proportion of school assemblies on a rota basis.
- To continue with professional development and to participate fully in all school meetings and INSET.
- Keep up to date with changes in the curriculum and developments in best practice
- To take part in extracurricular activities that seek to encourage greater parental and community involvement in the life of school.
- To contribute to the organisation of educational visits/visitors, as necessary

Personal attributes required (based on job description):

Attributes	All attributes are essential, unless indicated below as 'desirable'	How measured, e.g. application form (A), interview (I)
<b>Qualifications</b> <ul style="list-style-type: none"> <li>• A degree</li> <li>• Qualified Teacher Status</li> <li>• Additional professional qualifications</li> <li>• Legally entitled to work in the UK (Asylum and Immigration Act 1996)</li> <li>• Training to work with a wider age range and in the delivery of EYFS Curriculum</li> <li>• Specific training in SEN strategies</li> <li>• Evidence of commitment to 'Life-Long Learning'</li> </ul>	<p>Desirable</p> <p>Desirable</p>	I, A
<b>Experience</b> <ul style="list-style-type: none"> <li>• Experience of working within the Nursery/Early Years age</li> <li>• Successful planning, teaching and assessment experience</li> <li>• Experience of supporting pupil transition</li> <li>• Taking curriculum responsibility and contributing to whole school development</li> <li>• Experience of working in partnership with parents</li> </ul>	<p>Desirable</p> <p>Desirable</p> <p>Desirable</p>	I, A
<b>Skills, Ability, Knowledge</b> <ul style="list-style-type: none"> <li>• High expectations for children's learning and behaviour supported by positive strategies</li> </ul>		



<ul style="list-style-type: none"> <li>• Understanding of provision to support the delivery of the Early Years' Curriculum</li> <li>• Ability to organise and manage a positive learning environment</li> <li>• Ability to direct the work of Early Years Support Staff</li> <li>• Ability to assess pupil ability and progress in order to plan relevant teaching and intervention programmes</li> <li>• Knowledge and understanding of the SEN Code of Practice</li> <li>• Skilful written and verbal communication</li> <li>• Excellent communication and interpersonal skills to support teamwork</li> <li>• Use of ICT for planning, teaching, assessment, recording and presentation</li> <li>• Strength/expertise in at least one area of the curriculum</li> <li>• A knowledge of safeguarding and child protection procedures</li> <li>• An acceptance of, and a commitment to, the principles of the school's Equal Opportunities policies as they relate to employment issues and to the delivery of services to the community</li> </ul>	<p>Desirable</p> <p>Desirable</p> <p>Desirable</p>	<p>I, A</p>
<p><b>Personal Qualities</b></p> <ul style="list-style-type: none"> <li>• Full commitment to the aims and ethos of the school and Co-operative Academy Trust</li> <li>• A positive approach to pupils, a welcoming approach to parents and a co-operative approach to staff</li> <li>• Able to exercise discretion and maintain confidentiality at all times. Take a cheerful professional approach to school life with a determination to succeed</li> <li>• A commitment to providing enrichment experiences for all pupils</li> <li>• Ability to inspire confidence in colleagues and contribute to school development</li> <li>• Commitment to the development of community links and networking particularly within the Trust</li> <li>• Evidence of good health and regular attendance</li> <li>• Physical, mental and emotional resilience to cope with the demands of the job</li> </ul>	<p>Desirable</p>	<p>I, A</p>



<ul style="list-style-type: none"><li>• A commitment to participate in extracurricular activities</li></ul>	Desirable	
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Co-op Academies Trust as an aware employer is committed to safeguarding and protecting the welfare of children and vulnerable adults as its number one priority. This commitment to robust recruitment, selection and induction procedures extends to organisations and services linked to the Trust on its behalf. This post is subject to an enhanced DBS check.

Co-op Academies Trust is committed to equality of opportunity for all staff and applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage or civil partnerships.