



Class Teacher - Job Description

Main purpose of the job:

The postholder will take responsibility for the education and welfare of a designated class of pupils in accordance with the current STPCD, having due regard to the requirements of the National Curriculum, policies of the Local Authority (LA), Diocese of London and The Edward Betham School. The post-holder will be responsible to the Headteacher, Deputy Headteachers and Senior Leadership Team of the School.

The postholder will be willing to support the Christian ethos of the School as set out in the school's Worship and RE policies and practices.

Duties and responsibilities:

The postholder will undertake the duties and responsibilities as set out in the School Teachers' Pay & Conditions Document. The postholder will be accountable for the 14 professional duties specified in the document including the following:

Teaching:

- To act as an excellent role model at all times, maintaining a high standard of ethics and behaviour and demonstrating a positive attitude towards work
- To plan, prepare and teach the National Curriculum in line with statutory requirements and the school's schemes of work, ensuring teaching of the highest possible standard
- To maintain good order and high standards of pupil behaviour in all areas of school life and in line with the school's Behaviour for Learning Policy
- To meet the learning, social and emotional needs of each pupil ensuring that work is appropriately matched to ability enabling each pupil to make maximum progress
- To use an appropriate range of observation, assessment, monitoring and recording strategies as a basis for setting challenging learning objectives and monitoring learners' progress and levels of attainment
- To be responsible for promoting and safeguarding the welfare of children and young people within the school
- To work collaboratively with colleagues in the year group and across the school, in planning, preparing and developing teaching materials, programmes and resources
- To actively participate in professional development seeking out opportunities to improve own practice and sharing own expertise to raise standards within the school

Other

- To carry out playground and other duties as directed and within the remit of the School Teachers' Pay and Conditions document
- To communicate and consult with the parents/carers of learners
- To communicate and co-operate with professional external bodies as directed
- To be fully conversant with the school's procedures and policies

Staff Appraisal

- To fully participate in staff appraisal procedures as directed
- To participate in arrangements for external examinations and assessments within the remit of the School Teachers' Pay and Conditions document

Exercise of particular duties

- To perform any reasonable duties as requested by the Headteacher/Deputy Headteacher/Senior Leadership Team