

JOB DESCRIPTION

JOB TITLE	Class Teacher
GRADE BAND	MPS (to UPS Advert Depending)
RESPONSIBLE TO	Principal
DEPARTMENT	KS1 / KS2
DATE JD/PS SIGNED OFF	July 2018

SIGNED	
PRINTED	
DATED	

SAFEGUARDING COMMITMENT

The White Horse Federation is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. If successful in being appointed to a post you will be expected to apply for a disclosure from the Disclosure and Barring Service as well as other employment checks before your appointment is confirmed.

JOB PURPOSE

- To deliver the curriculum to pupils within a KS1/2 year group.
- To help to ensure that all the children in KS1/2 are able to learn and achieve to the best of their ability.
- To maintain the positive ethos and core values of the school, both inside and outside the classroom
- To support initiatives decided by the Principal and staff;
- To plan appropriately to meet the needs of all pupils, through differentiation of tasks;
- To be able to set clear targets, based on prior attainment, for pupils' learning;
- To provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils;
- To keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning;
- To ensure that the current national conditions of employment for schoolteachers are met.

MAIN TASKS, DUTIES & RESPONSIBILITIES

Pastoral Care

- To help promote and safeguard the welfare of all children.
- To promote self-discipline, high standards of behaviour and positive attitudes on the part of all children and to implement policies and procedures to foster them.
- Ensure that a high standard of care and good order for all children is maintained.

Communication and Community Links

- To fully support the life and work of the school.
- To develop and maintain positive and effective professional relationships with colleagues, parents, the local community and Governors.
- To ensure that parents and pupils are well informed about the KS1/2 curriculum, attainment and progress and are able to understand and contribute to targets for improvement.
- To participate in meetings which relate to the school's management, curriculum, administration or organisation

Communication and Community Links

- To fully support the life and work of the school.
- To develop and maintain positive and effective professional relationships with colleagues, parents, the local community and Governors.
- To ensure that parents and pupils are well informed about the KS1 curriculum, attainment and progress and are able to understand and contribute to targets for improvement.
- To participate in meetings which relate to the school's management, curriculum, administration or organisation

Culture

- Support the school's values and ethos by contributing to the development and implementation of policies practices and procedures.
- Help create a strong school community, characterised by consistent, orderly behaviour and caring, respectful relationships.
- Help develop a school culture and ethos that is utterly committed to achievement.
- To be active in issues of student welfare and support.
- Support and work in collaboration with colleagues and other professional in and beyond the school, covering lessons and providing other support as required.

ADDITIONAL DUTIES & RESPONSIBILITIES

- The post holder may be required to perform duties other than those given in the job description for the post. The particular duties and responsibilities attached to posts may vary from time to time without changing the general character of the duties or the level of responsibility entailed. Such variations are a common occurrence and would not of themselves justify the re-evaluation of a post. In cases, however, where a permanent and substantial change in the duties and responsibilities of a post occurs, consistent with a higher level of responsibility, then the post would be eligible for re-evaluation.
- In fulfilling the requirements set out in this job description, the post holder will apply the TWHF's commitment to equality by treating all employees fairly and without discrimination on the grounds of colour, race, ethnic or national origins, sexual orientation, age, marital status, disability, trade union association or religious beliefs.
- In addition, the job holder will respect the need for confidentiality at all times whilst performing the duties of the role.

PERSON SPECIFICATION

Method of Assessment This table indicates the requirements of the role under section to evaluate the competencies in each area as assessed	Essential or Desirable	Application Form	Interview Stage
Qualifications, Education and Training			
Recognised teaching qualification	E	X	
Attendance at a range of relevant INSET/CPD dealing with current educational issues	E	X	
Willingness to attend further relevant study	D	X	
Commitment to own professional development	D	X	
Experience and Knowledge			
Dedicated KS1/2 classroom practitioner with high expectations for pupil attainment and behaviour	E	X	X
Knowledge of effective strategies for raising standards	E	X	X
Experience of using assessment for learning effectively to ensure good progress	E	X	X
Experience of working with and effectively deploying teaching assistants	E	X	X
Experience of tracking and assessing across the core and foundation subjects	E	X	X
A clear personal philosophy of education and vision for the future	E	X	
Knowledge and success in positive behaviour management	E	X	X
Thorough knowledge of the new National Curriculum	E	X	X
Experience of setting and reviewing own targets for performance management/Appraisal	D	X	X
Willingness to lead a subject area	D	X	X
Skills and Abilities			
Ability to work effectively within a team	E	X	X
Ability to lead musical / creative activities	D	X	X
Ability to develop a challenging, creative, effective and stimulating curriculum	E	X	X
Ability to use a range of interactive technology to enhance the curriculum and engage learners	E	X	X
Understanding of a range of techniques to develop independent and collaborative learning	E	X	X
Values and Behaviours			
Contacts and Relationships			
Physical, Mental and Emotional Demands			
Special Requirements			
Excellent inter-personal skills and communication skills with all stakeholders	E	X	X
An up to date knowledge of relevant legislation and guidance in relation to working with and the safeguarding of children and young people	E	X	X
Commitment to developing positive relationships with pupils and families	E	X	X

Flexibility and enthusiasm	E	X	X
Be prepared to challenge underachievement	D	X	X
Be a reflective practitioner	D	X	X
Commitment and willingness to involve yourself in the life of the school	D	X	X