## SHEERHATCH PRIMARY SCHOOL

**JOB DESCRIPTION**

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| **Post Title:** | Teacher |
| **Payscale:** | MPS |
| **Responsible to:** | Headteacher |
| **Responsible for:** | Designated class(es)/subjects |
| **Job Purpose:** | To be accountable for the educational progress of learners within designated class(es) |

**Main Duties and Responsibilities:**

1. Carry out the professional duties of a Teacher as set out in the School Teachers' Pay and Conditions Document. Carry out teaching duties in accordance with the school's schemes of work and the National Curriculum/Early Years Foundation Stage.
2. Establish a purposeful and safe learning environment and manage learners’ behaviour constructively by establishing and maintaining a clear and positive framework for discipline and a supportive culture in line with the school behaviour policy.
3. Plan effectively in the short, medium- and long-term and prepare effective learning sequences, lessons and work across a series of lessons ensuring coverage of the curriculum and meeting the differentiated needs of learners, through pace, motivation and challenge. Plan and prepare homework and other out of class work.
4. Be aware of and apply a range of teaching and learning strategies, including implementing inclusive practices, to ensure that the diverse needs of learners are met and excellence and enjoyment is achieved. Deliver lessons to groups of learners or classes. Demonstrate the positive values, attitudes and behaviour expected from learners.
5. Plan for opportunities across the curriculum to develop pupils’ core skills and their spiritual, moral, social and cultural development.
6. Assess, record and report on the development and progress of learners and analyse relevant data to promote the highest possible aspirations for learners, and target expectations and actions to raise learners’ achievements. Provide timely, accurate and constructively feedback on learners’ attainment, progress and areas of development.
7. Agree individual pupil targets with the headteacher. Communicate these to pupils and parents appropriately.
8. Take responsibility for own professional development in order to enrich the learning experience of the pupils.
9. Communicate effectively and work collaboratively within and beyond the classroom with support staff (including directing their day-to-day work), teachers, other professionals, governors, parents, carers, agencies and communities, to enhance teaching and learning and promote the positive contribution and well-being of learners.
10. Contribute to the development and implementation of priorities, policies and activities in order to enable the achievement of whole school aims.
11. Promote the safeguarding and welfare of children and young persons within the school. Be aware of school policies and other guidance on the safeguarding and promotion of well-being of children and young people. Take appropriate action where required.
12. Promote and implement policies and practices that encourage mutual tolerance and respect for diversity in all aspects of employment and service delivery.
13. Take responsibility for a specific curriculum area or areas or aspect of school, including the monitoring and evaluation of that area and planning for its development across the school.
14. Participate in, and actively support, whole school initiatives.
15. Be prepared to organise extra-curricular activities in line with interests or expertise.
16. Undertake any other duties of a similar level and responsibility as may be required from time to time.