

Saint George's Catholic Primary School Enfield

Upper Key Stage 2 Teacher (Maternity)

Application Pack

October 2024



In everything we do today we're following Jesus and His way.



LONDON BOROUGH OF ENFIELD



MR P. O'ROURKE *BA (Hons), NPQH, MA*
Headteacher

ST. GEORGE'S CATHOLIC PRIMARY SCHOOL
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Dear Candidate,

Thank you for showing an interest in the position of Upper Key Stage 2 Teacher (maternity). We are very proud of our school and believe that this offers an exciting opportunity to work as part of a high-performing team in a professional and supportive atmosphere.

The children at St George's demonstrate exceptional behaviour for learning, allowing teachers to teach effectively. The children also achieve well, and produced results last year among the top 5% in the country in some measures, but consistently above the local and national averages.

The school enjoys close links with our parish, Our Lady of Mount Carmel and St George, located in Enfield town. Parents are supportive in all aspects of school life.

I strongly encourage you to visit the school and wish you the best of luck should you decide to apply for the post.

Yours Sincerely,

Paul O'Rourke
Headteacher

St. George's
Catholic Primary School



St George's Catholic Primary School

Gordon Road, Enfield, EN2 0QA

www.st-georges.enfield.sch.uk



Telephone: 0208 363 3729
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Class Teacher (Maternity) Upper Key Stage 2

Required from January 2025
Salary: MPS/UPS (Outer London)
Full Time

The governors of our successful and popular Catholic primary school are seeking to appoint a class teacher who will share our vision for providing the highest standards of attainment, care and personal development for every child.

The successful candidate will:

- Be an inspiring classroom practitioner
- Support the Catholic ethos of our school
- Participate fully in the life of the school
- Work creatively and imaginatively within a dynamic staff team

St George's can offer:

- A happy and caring school with an ethos based on our Catholic foundation
- Excellent support and links with parents, governors and the parishes
- Hardworking, committed and supportive staff
- A commitment to inclusion
- Opportunities for professional development

How to apply:

Visits to school are warmly welcomed. Please contact the school office to arrange a visit. Application packs are available to download from the school website www.st-georges.enfield.sch.uk. Please note that applicants will need to complete a CES application form (not the London Borough of Enfield form) which can also be found on the school website. Completed application forms should be returned by the deadline date below to Julie Jones-Owen (SBM) or can be emailed to sbm@st-georges.enfield.sch.uk

Closing Date: Friday 18 October (noon)
Interview Date: Thursday 24 October
Start Date: to be confirmed

Our school is committed to safeguarding and promoting the welfare and safety of children. The post is subject to an enhanced DBS check



**St George's Catholic Primary School
Job Description**

Job Title:	Class Teacher
School:	St George's Catholic Primary School
Responsible to:	Phase Leader/DHT/HT
Job Purpose:	To promote effective learning, appropriate achievement and educational, social and personal progress of all pupils for whom the teacher is designated as being responsible, consistent with the aims of the school and the unique needs of each individual within the distinctive the Catholic ethos of the school.
Employment Duties	To be performed in accordance with the provisions of the School Teachers' Pay and Conditions Document 2017, having due regard to the school's aims, objectives, schemes of work, any policies of the Governing Body and the requirements of the National Curriculum. To share in the corporate responsibility for the pastoral care and discipline of all pupils.
Hours of Duty:	Full-time as specified in the current School Teachers' Pay and Conditions document
Liaising with:	Head Teacher, Leadership Team, teachers, support staff, parents, Diocese and LA representatives, external agencies
Salary Scale:	Classroom Teacher's salary scale in accordance with the school's Pay Policy
Any Special Conditions of Service:	<ul style="list-style-type: none"> • The School operates a Smoke Free Policy for all its employees and applies to any building and associated grounds within the immediate vicinity of the School • The post holder will be required to attend occasional evening meetings
DBS Disclosure Level	Enhanced

School Ethos

- Foster the school's Catholic ethos
- Ensure that the school's commitment to the Gospel and care of our pupils is provided
- Promote the school and celebrate its success at every opportunity
- Ensure that all children are happy, confident and successful learners
- Ensure that all children in the class have an equal opportunity to reach, attain and exceed their targets regardless of their ethnicity, ability, gender and social background

Teaching & Assessment

- To teach and implement the National Curriculum in accordance with the school's aims and objectives and the long term curriculum plan.
- To plan lessons and sequences of lessons to meet pupils' individual learning needs
- To use appropriate teaching and classroom strategies to motivate pupils and enable each to progress.
- Use information about prior attainment to set well-grounded expectations for pupils and monitor progress to give clear and constructive feedback.

Pupils' Progress

- Ensure that pupils achieve well relative to their prior attainment, making progress as good as or better than similar pupils nationally.
- To keep a record of marks and grades in relevant national tests or school based assessment to demonstrate progress.

Professional Development

- Embrace the opportunities for professional development and use outcomes to improve own teaching and pupils' learning.
- Develop and maintain an up-to-date knowledge and understanding of the areas of teaching and pupil support for which the postholder is responsible.
- Make an active contribution to the policies and aspirations of the school

Classroom Management

- To provide a welcoming, pleasant and stimulating environment.
- To manage Teaching Assistants, students and other adults working in your classroom.
- To organise classroom resources in an efficient and tidy way so that they are easily accessible for the children and promote independent learning.
- Provide medium and short term plans for the subjects which you teach.

- Mark work done by children in accordance with the marking policy, assess progress and complete records and reports as necessary.
- To use school resources in a careful, economical and fair manner.
- To expect appropriate high standards of work and presentation.
- To implement and maintain the Behaviour Policy of the school.

General Responsibilities.

- Support the Catholic life of the school and to promote positive links with the Parish and Community.
- To attend and participate in assemblies when required.
- To liaise with parents/carers and outside agencies in the day to day running of the school, equal opportunities, behaviour and directed hours
- Be involved in a Performance Management review as part of the Performance Management structure
- Work as part of a team, attend and participate in curriculum, administrative and organisational meetings. Participate in arrangements for further training and continuing professional development and take an active role in the formulation of school policies.



St. George's
Catholic Primary School

PERSON SPECIFICATION: Classroom Teacher

It is expected that evidence of meeting these criteria will be gathered from scrutinising the candidate's application form, supporting letter and observing the various aspects of the interview process.

	Essential	Desirable
1. Training and Qualifications	1.1 Qualified Teacher Status	1.1 Related academic qualifications
	1.2 Evidence of continuing and recent professional development relevant to the post	
2. Experience	2.1 Teaching a KS1/KS2 class	2.1 Working in a Catholic primary school
	2.2 Working with teaching assistants	
3. Knowledge and Understanding	3.1 Secure Knowledge of the KS1/KS2 Curriculum	3.1 Clear understanding of data analysis and the important impact this can have on achievement and attainment.
	3.2 Communicate effectively to all audiences	3.2 Understanding of the distinctive ethos of a Catholic school
	3.3 Understanding of equality of opportunity issues and how they can be effectively addressed in schools.	3.3 Knowledge of how to cater for learners with English as an additional language
	3.4 The knowledge and understanding of current theory and best practice in learning and teaching,	3.4 Preparing children for end of key stage 2 tests
	3.5 Understanding of a diverse range of teaching and learning styles and techniques that support all learners	
	3.6 Good understanding of the importance of culture and ethos and how this impacts on morale, high expectation and high standards.	
	3.7 Good understanding of effective procedures for managing and promoting positive behaviour among pupils	
4. Skills and Abilities	4.1 Ability and enthusiasm to promote the school's positive culture and ethos	4.1 A solution-focussed mindset and determined "no-excuses" approach to raising standards
	4.2 Ability to promote the school's aims positively.	
	4.3 Ability to develop good personal relationships within a team; making an effective contribution to high morale.	
	4.4 Ability to establish and develop close relationships with parents, governors and the community.	
	4.5 Ability to communicate effectively to a variety of audiences.	
	4.6 Ability to create a happy, challenging and effective learning environment	
	4.7 Resilience in working with challenging behaviours	
	4.8 Enthusiasm, determination and drive to inspire others to achieve high standards	
	4.9 A lively, creative and good-humoured approach to all aspects of teaching,	
5. Personal Characteristics	5.1 Work as part of a team	
	5.2 Motivate and inspire pupils	
	5.3 Setting high standards both in the classroom	
	5.4 Setting high standards when working with others	
	5.5 Motivation to work with children and young people.	
	5.6 Ability to form and maintain appropriate relationships	
	5.7 Flexibility, enthusiasm, resilience and drive	
6. References	6.1 Recommended without reservation	