

Post Number	E252/05/01
Job Title	Class teacher – KS2 Fixed Term contract (Maternity leave)
Department	Prenton Primary School
Prepared by and date	Mr Currie – Headteacher May 2026

Essential Personal Attributes	Stage Identified	Desirable Personal Attributes	Stage Identified
Qualifications <ul style="list-style-type: none"> Educated to degree level Qualified Teacher Status (QTS) and a recognised Degree. 	APP/LL	<ul style="list-style-type: none"> Evidence of further professional study or leadership training (e.g., NPQ). 	APP/LL
Experience <ul style="list-style-type: none"> Proven track record of training/teaching in KS2 Excellent classroom practitioner with high expectations of pupils' attainment & behaviour Able to demonstrate a track record of securing high standards and good progress for all pupils 	APP/LL APP/LL	<ul style="list-style-type: none"> Successful experience of leading a curriculum subject and driving school-wide standards. Experience of administering tests eg. SATs and/or MTC 	APP/ILL
Enrichment <ul style="list-style-type: none"> Commitment to the holistic development of every child. 		<ul style="list-style-type: none"> Track record of delivering high-quality extracurricular provision and leading enrichment events. 	
Knowledge and skills <ul style="list-style-type: none"> Deep understanding of the KS2 National Curriculum Secure subject knowledge Strong behaviour management strategies, trauma informed/restorative practices Promoting and safeguarding the welfare of children within school Excellent interpersonal skills Excellent classroom management Very competent with ICT both for personal use and within teaching to raise standards Excellent teaching skills which reflect high expectations and ensure all children are appropriately challenged and supported. Ability to plan and deliver a creative and ambitious curriculum A commitment and ability to raise standards for all pupils. Excellent organisation and interpersonal skills Ability to analyse and use data effectively to improve outcomes for children Ability to prioritise, plan, organise workload and meet deadlines Ability to demonstrate consistent positive behaviour management strategies Clear understanding of the statutory requirements of current legislation concerning SEN and Child Protection Ability to create a challenging, creative and effective learning environment Resilience, creativity, and a passion for Primary education. 	Obs/A/I A/I A/I A/I A/I A/I A/I A/I	<ul style="list-style-type: none"> An understanding of performance data and its use in raising standards Knowledge of White Rose Maths Knowledge of Pathways A willingness to go "above and beyond" for pupil experiences (trips, clubs, residential). A willingness to develop and commit to an extra curricular activity within school 	LL/INT
Special Requirements <ul style="list-style-type: none"> Can communicate clearly both orally and in writing The ability to deploy support staff efficiently An ability to promote school values through professional behaviour and commitment An ability to maintain mutual respect within groups and teams An ability to be flexible and adaptable and maintain a sense of humour 	APP/ INT INT INT INT		INT

Employee Specification Form

These notes should be studied carefully before completing the form overleaf.

List the personal attributes required to fulfil the duties listed in the job description.

They must be:

- set at a level appropriate to the work to be done and not higher than necessary
- stated clearly and specifically
- entirely job related

Essential or Desirable

Essential

Those requirements without which a candidate would be simply unable to do the job.

Any candidate who does not meet the essential requirements must be rejected.

Examples could be the possession of current driving licence or relevant qualification.

Desirable

Those requirements which are desirable, but not essential.

A candidate should not be rejected for failing to meet any single desirable requirement.

Examples for certain jobs could be local government experience or knowledge of new technology.

Personal Attributes

Qualifications

What qualifications, if any, should the postholder possess?

To what level

Experience

What experience, if any, is relevant?

Knowledge and Skills

Is there any knowledge (other than that covered by qualifications listed) or skills which are relevant? What should the postholder be able to do?

Do not list attributes which cannot be measured, eg “pleasant personality”, “flexible outlook”. Identify only what the postholder needs to do that requires him/her to be pleasant and flexible. Is it that the person needs to communicate effectively with callers (pleasant) or will need to work flexible hours (flexible).

Try to specify the levels of skills that are required, eg if numeracy is specified as a requirement, you should indicate the levels of skill, ie keeping records of petty cash or able to control and monitor substantial budgets.

Special Requirements

Are there any conditions of service which differ from the norm and with which the postholder must comply? eg live-in requirements, flexible working hours, weekend working.

Stage Identified

Indicate at which stage in the selection process the personal attribute is to be identified, eg application form, interview, tests, references, etc